



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
#82 Military Cut-off Road, Baguio City



DEPED DIVISION OF  
BAGUIO CITY

AUG 10 2017

RELEASED

DIVISION MEMORANDUM  
No. 214, s. 2017

**SUBMISSION OF PREVIOUSLY IMPLEMENTED AND/OR CONTINUING BEST PRACTICES IN SCHOOLS, DISTRICTS, AND DIVISION OFFICES**

To : All SDO Personnel  
Elementary and Secondary School Personnel  
All Others Concerned

1. In reference to **Regional Memorandum No. 237, s. 2017**, the aforementioned are requested to submit previously and/or continuing best practices in schools, districts, and the division office.
2. Follow the template given in item number 2 of the said memorandum. For example, if best practice is in school, just type the name of the school, the title of the best practice, and on what particular Programs, Activities and Projects (PPAs) in MS Excel format. Email it to [depedbaguiosmme@gmail.com](mailto:depedbaguiosmme@gmail.com) on or before August 25, 2017 for division consolidation.
3. Sample and guide form for the best practice will soon be issued through a Regional Memorandum.
4. Wide dissemination of this Memorandum is desired.

**FEDERICO P. MARTIN, EdD, CESO VI**  
Schools Division Superintendent



Regional Memorandum  
No. 237.2017

**RECEIVED**  
AUG 08 2017  
DEPED-CAR Time: \_\_\_\_\_

August 8, 2017


**Submission of Previously Implemented and/or Continuing Best Practices in Schools, Districts, and Division Offices**

TO: Schools Division Superintendents  
All others concerned  
All School Division Offices

1. The Regional Office is tracking/mapping best practices being implemented by Schools, Districts, and Division Offices in DepEd-CAR for ready reference and benchmarking.
2. Relative to the aforementioned, this office requests the submission of reports on the list of best practices previously implemented/ being implemented continually for the last three years and more following the herein format properly endorsed by the Schools Division Superintendents:

School/District/ Division Office	Title of Best Practice (Program, Activity, Project, etc.)	Best Practice on: (SBM, TA Provision, ME, HR, etc.)
Ex. AAA School	Ex. Reading Program	Ex. SBM – Curriculum and Instruction

3. The report shall be sent in MS<sup>excel</sup> format to [ftad.depedcar@gmail.com](mailto:ftad.depedcar@gmail.com) on or before August 31, 2017.
4. Immediate and wide dissemination of this memorandum is desired.

  
MAY B. ECLAR, Ph. D., CESO V  
Officer-in-Charge  
Office of the Regional Director