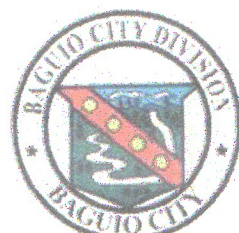




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
Upper Session Road Ext., Baguio City  
Tel. No.: 446-1488 Fax (074) 442-7819



DIVISION OF  
BAGUIO CITY

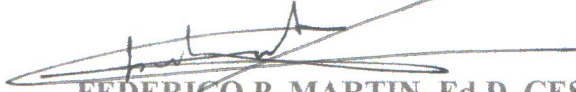
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**RELEASED**  
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**DIVISION MEMORANDUM**

No. 226, s. 2017

**To :** Private Elementary and Secondary School Heads  
Association of Private School Administrators – Baguio City (APSA-BC) Members

**From :**   
FEDERICO P. MARTIN, Ed.D. CESO VI  
Schools Division Superintendent

**Subject:** ASSOCIATION of PRIVATE SCHOOL ADMINISTRATORS - BAGUIO CITY  
(APSA-BC) ANNUAL GENERAL ASSEMBLY

**Date :** August 16, 2017

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1. The Association of Private School Administrators – Baguio City (APSA-BC) Annual General Assembly (SY 2017 – 2018) will be conducted on **August 23, 2017 (Wednesday) 7:30am – 12:00nn** at the **Division Office Conference Hall**.
  2. General Assembly's Agenda:
    - a. **Courtesy Call / Introduction of DepEd Baguio Officials:** Schools Division Superintendent, Assistant Schools Division Superintendent, CID and SGOD Division Chiefs, Education Program Supervisors, Senior Education Program Specialists, Education Program Specialists II, Schools District Supervisors and other officials; and **New Officers of APSA-BC**.
    - b. **DepEd Updates:** DepEd Orders / Memo; **DepEd Forms** for Private Schools required by the Division and Planning Unit
    - c. **Private School Issues and Concerns**
    - d. **Business Meeting:** Amendment of APSA-BC Constitution and By Laws
    - e. Other APSA concerns
  3. **Morning snack** will be served. However, Travel expenses will be charged to their respective school funds subject to the usual accounting and audit rules and regulations.
  4. **ALL MEMBERS** are requested to attend. **Annual Dues** will be collected during the Registration.
  5. Please confirm your attendance to **Mr. Marlon B. Angaga**, APSA-BC Vice President for SHS at **0939-939-4504 or 0915-431-4504** or through the APSA-BC Official Facebook Account on or before **August 22, 2017 (Tuesday)**.
  6. For information, guidance and compliance of all concerned.