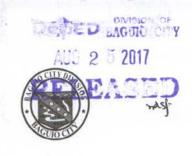


Republic of the Philippines Department of Education Cordillera Administrative Region DIVISION OF BAGUIO CITY #82 Military Cut-off Road, Baguio City Telefax # 442-7819



DIVISION MEMORANDUM No. <u>239</u>, s. 2017

To:

Public School District Supervisors

Public Elementary and Secondary School Heads

School DRRM Coordinators

From:

FEDERICO P. MARTIN, ED., D. CESO VI /

Schools Division Superintended

Subject:

PREEMPTIVE MEASURES FOR TROPICAL STORM "JOLINA"

Date:

August 25, 2017

In anticipation of **Tropical Storm Jolina**, all School DRRM Focal Persons, and School Heads are advised to prepare and take precautionary measures and to take note of the following:

- All School Heads and SDRRM Coordinators are reminded to work with their respective school communities and ensure that:
 - a. Computers and other electrical equipment are unplugged.
 - Textbooks, school records, furniture, and other important materials are moved to safe areas.
 - c. Convened the school DRRM team
 - d. Board up jalousies and windows with plywood or other secure material;
 - e. Secure all ongoing construction projects including supplies and materials
 - Secure roof beams of buildings made of light materials with heavy duty ropes and/or other secured materials
 - g. Pruned trees which are along electrical posts and adjacent to buildings.
 - Prepositioned materials such as emergency supplies/equipment for possible immediate use.
 - Assign a personnel as a custodian of keys in case school is used for evacuation.
- For schools that may be designated by LGUs as evacuation centers, school Heads should immediately contact the Division DRRM Coordinator via text/ call Mr. Karim Javar thru the following numbers: Smart 09194377356 / Globe 09564199724.
- RaDAr Reports are expected to be submitted on Tuesday, August 29, 2017 with the template on school damages due to typhoon which can be downloaded in our Division website: depedpines.com.
- 4) Immediate dissemination of this memorandum is desired.