



Republic of the Philippines

**LGU- Baguio Employees Association Incorporated (LGU-BEAI)**

Baguio City

*file*

25 July 2017

**HON. MAURICIO G. DOMOGAN**

City Mayor  
Baguio City

Sir:

Greetings!

The LGU – Baguio Employees Association Incorporated (LGU-BEAI) will be having its 1<sup>st</sup> General Assembly for 2017 on 18 August 2017 from 1:00 P.M. to 5:00 P.M. at the Baguio Convention Center.

In this connection, may we respectfully request the free use of the venue for the said activity. Furthermore, please allow the members to attend the assembly on Official time.

Thank you very much for your usual support to this endeavor.

Very truly yours,

  
**MARIETA C. ALVAREZ**  
President

**APPROVED:**

  
**MAURICIO G. DOMOGAN**  
City Mayor

