



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:

Address:

Telephone No.:

e-Mail:

Date received by the Supplier:

Requesting Unit:

PR No.: 2017-07-200

Quotation No.: 07282017-414

Date: July 28, 2017

ABC: Php 211,750.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than _____.

ARTHUR TIONGAN

CHIEF, SGOD

Chairman, Bids and Awards Committee

NOTE:

1. All entries must be typewritten or legibly written
2. Delivery period within _____ Calendar Days.
3. Attach brochures, if available
4. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment from date of acceptance by the procuring entity.
5. G-EPS (Philgeps) registration certificate shall be attached upon registration of the quotation
6. Price validity shall be for a period of _____ Calendar Days.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	350	Pax	AM Snacks		
2	350	Pax	Lunch		
3	350	Pax	PM Snacks		
			Venue should be inclusive of a hall that can accommodate 350 pax with LCD, microphones, laptop. Stage should be decorated with this title: School Heads Development Program: Foundation Course Culminating Activity		
			Other inclusions are: separate dining hall and program venue with tables and two rooms for the Management Team. One for the males and one for the females		
		Purpose:	*Meals and Snacks for SHDP Graduation Program*		

Brand and Model:

Delivery Period:

Warranty:

Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.

POSTED IN PHILGEPS

Canvassed by: