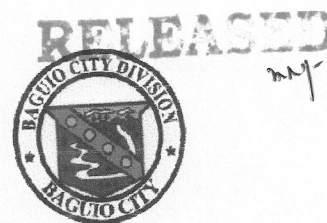


Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
DIVISION OF BAGUIO CITY
 # 82 Military Cut-Off, Baguio City
 Tel. No.: (074) 442-7819

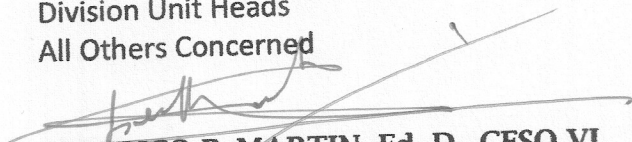
DEPED DIVISION OF BAGUIO CITY

SEP 20 2017



DIVISION MEMORANDUM
 No. 290, s. 2017

To : Office of the Schools Division Superintendent
 School Governance & Operation Division
 Curriculum Implementation Division
 Public Elementary and Secondary School Heads
 Division Unit Heads
 All Others Concerned

From : 
FEDERICO P. MARTIN, Ed. D., CESO VI
Schools Division Superintendent

Subject : **DIVISION FIELD STAFF MEETING**

Date : September 14, 2017

01. This is to inform the field that there will be a Division Field Staff Meeting on September 25, 2017 (Monday) to be held at the Division Office Conference Hall, Third Floor, starting at 8:00
02. The Participants are (See attached list):
 - a. 11 Participants from the Office of the Schools Division Superintendent
 - b. 11 Participants from the School Governance & Operation Division
 - c. 19 Participants from the Curriculum Implementation Division
 - d. 67 School Heads from the Public Elementary and Secondary Schools

03. The agenda are as follows:

| ITEM | PRESENTER | TIME |
|--|--|----------------|
| 1. Direction and Updates • OPCRF | Federico P. Martin, Ed.D, CESO VI Schools Division Superintendent | 8:45 - 9:45 AM |
| 2. Committee Updates • PRAISE • PMT • Procurement | Soraya T. Faculo, Ph. D. OIC, Assistant Schools Division Superintendent | 9:45 -10:30 AM |
| B R E A K 10:30 -10:45 | | |
| 3. Status Report | | |
| • School Governance and Operation Division | Arthur Tiongán Chief, School Governance & Operation Division | 10:45-11:30 AM |
| • Curriculum and Implementation Division | Rachel M. Bugtong Chief, Curriculum Implementation Division | 11:30-12:00AM |
| NOON BREAK 12:00 - 1:00 PM | | |
| Administrative Services | Roberto R. Gonzales Administrative Officer V | 1:00-1:30 PM |

| ITEM | PRESENTER | TIME |
|--|--|----------------|
| Finance Services | Belen R. Tomin Administrative Officer V (Budget Officer) Brenda M. Badongen, CPA Accountant III | 1:30-2:15 PM |
| Legal Services | Atty. Annette Doyaen Attorney III | 2:15 - 2:45 PM |
| Information and Communication Technology | Harris Dizon Information Technology Officer | 2:45 - 3:00 PM |
| Learning Resources Management and Development System | Jerry Ymson Education Program Supervisor | 3:00 -3:15 PM |

04. Other issues and important matters

05. Attendance of all concerned is enjoined

**DIVISION FIELD STAFF MEETING
SEPTEMBER 25, 2017**

| NAME | POSITION TITLE | SIGNATURE | |
|-------------------------|-------------------------------------|-----------|------|
| | | A.M. | P.M. |
| FEDERICO P. MARTIN | SCHOOLS DIVISION SUPERINTENDENT | | |
| SORAYA T. FACULO | OIC-ASDS | | |
| OSDS: | | | |
| HARRIS DIZON | INFORMATION TECHNOLOGY OFFICER | | |
| JEAN ORPILLA | RECORDS OFFICER | | |
| HERMINIA JUSTINA CANLAS | CASHIER | | |
| MA. LOUELLA MONCADA | HRMO | | |
| SOFIA BERMUDEZ | SUPPLY OFFICER | | |
| BELEN TOMIN | BUDGET OFFICER | | |
| BRENDA BADONGEN | ACCOUNTANT | | |
| ANNETTE DOYAOEN | ATTORNEY III | | |
| CID: | | | |
| RACHELLE BUGTONG | CHIEF EDUCATION SUPERVISOR | | |
| JERRY YMSON | EDUCATION PROGRAM SUPERVISOR | | |
| MARINA TABANGCURA | EDUCATION PROGRAM SUPERVISOR | | |
| FERNANDO ELEPONGA | EDUCATION PROGRAM SUPERVISOR | | |
| ESTHER MELECIO | EDUCATION PROGRAM SUPERVISOR | | |
| LILLIAN PAGULONGAN | EDUCATION PROGRAM SUPERVISOR | | |
| MARILYN API-IT | EDUCATION PROGRAM SUPERVISOR | | |
| JULIET SANNAD | EDUCATION PROGRAM SUPERVISOR | | |
| LOLITA MANZANO | EDUCATION PROGRAM SUPERVISOR | | |
| FRANCISCO COPSIYAN | EDUCATION PROGRAM SUPERVISOR | | |
| ARMI VICTORIA FIANGAAN | OIC-EDUCATION PROGRAM SUPERVISOR | | |
| SIMEON YANGYANG | PSDS | | |

ATTENDANCE
DIVISION FIELD STAFF MEETING
SEPTEMBER 25, 2017

| NAME | SIGNATURE | SIGNATURE |
|----------------------------|-------------|-------------|
| SCHOOL HEADS: | A.M. | P.M. |
| ELEMENTARY: | | |
| 1. ACCAD, VALERIANO | | |
| 2. ACOP, HELEN | | |
| 3. ADIWANG, BETTY | | |
| 4. AGBUNAG, MANUEL | | |
| 5. ALAGON, ALICE | | |
| 6. AMLAG, CORAZON | | |
| 7. ANNAWI, LIGAYA | | |
| 8. BISQUERRA, ANNIE LAURIE | | |
| 9. BITENG, WILMA | | |
| 10. BOTIS, TEODORA | | |
| 11. BULAY, ESTRELLA | | |
| 12. BUNMOL, HERMOSO | | |
| 13. CAEL, FLORIDA | | |
| 14. CANUTO, CASTRO | | |
| 15. CATUNGAL, LEONILA | | |
| 16. CAYAOS, JACKSON | | |
| 17. CAYASEN, ANNIE ROSE | | |
| 18. CUARESMA, MARIBETH | | |
| 19. DAILAY, MARILYN | | |
| 20. DUMALILI, NANCY | | |
| 21. ESPINOSA, ELIZABETH | | |
| 22. ESTCIO, PROSERPINA | | |
| 23. ESTIGOY, JOSEPH | | |
| 24. ESTOESTA, MARGIE | | |
| 25. GALONG, BRIGETTE | | |
| 26. GAYAO, DANILO | | |
| 27. GAYO, AUGUSTO | | |
| 28. GRANDE, ELLEN | | |

| | SIGNATURE | |
|--------------------------|-----------|------|
| | A.M. | P.M. |
| SECONDARY: | | |
| SCHOOL HEADS: | | |
| 1. ALINDAYO, VIRGINIA | | |
| 2. ALLAGA, ERWIN | | |
| 3. ANDAYAN, MA. JOAN | | |
| 4. CARIÑO, BRENDA | | |
| 5. CASIM, LUCIA | | |
| 6. DAWAYEN, WHITNEY | | |
| 7. DIZON, ROSANNA | | |
| 8. DOMINGO, GRACE | | |
| 9. DUMPAYAN, MA. LOURDES | | |
| 10. FLORA, ROMULO | | |
| 11. GALLOTAN, ESTHER | | |
| 12. GOMEYAC, MARILOU | | |
| 13. GUEVARA, JAYREROSE | | |
| 14. LAMI-ING, MARCIAL | | |
| 15. LAPLANA, MARISSA | | |
| 16. MALIHOD, MARY JANE | | |
| 17. NGOLAB, JANE MARIE | | |
| 18. OCYADEN, ROSALIA | | |
| 19. SAB-IT, LETICIA | | |
| 20. VICENTE, EDWARD | | |
| 21. YADAO, JESUSA | | |
| 22. ZAMBRANO, LEONARDO | | |
| | | |
| | | |
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