



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-off, Baguio City
Fax: (074) 446-6738



DepEd DIVISION OF
BAGUIO CITY

SEP 26 2017

RELEASED

DIVISION MEMORANDUM

No. 296, s. 2017

Division Career Fair for School Year (SY) 2017-2018

To: **All Public Secondary School Heads**
Guidance Counselors
Grade 10 and Grade 12 Advisers
Others Concerned

1. The Department of Education (DepEd), through the Senior High School Career Guidance Program (CGP), shall assist SHS entrants in making informed decisions regarding their choice of track and promote awareness in the importance of choosing a track that suits their skills and interests that matches the available resources and needs of the society.
2. In line with the Career Guidance Program, the Division of Baguio City in partnership with the edukasyon.ph will be having a Division Career Fair on 2-3 October 2017 at PFVR Gymnasium and Division Office Conference Hall.
3. The Career Fair aims to help inform Grade 10 students on the different curricular tracks offered by different schools in the Division. Also, it tries to assist Grade 12 students hunt for a job through mock interviews.
4. Please see *Enclosure 1* of this Memorandum for the schedule of Grade 10 and Grade 12 students who will participate in the said event. Also, class advisers are tasked to fill-up the attached attendance sheet to be submitted before the program.
5. Immediate and wide dissemination of this Memorandum to all concerned is desired.


FEDERICO P. MARTIN, EdD, CESO VI
Schools Division Superintendent

Schedule of Schools

	October 2 (DAY 1)	October 3 (DAY 2)
7:30-12 AM	Baguio City High School (Grade 10)	BCNHS Fort del Pilar Annex (Grade 10)
	Lindawan NHS (Grade 10)	Irisan NHS (Grade 10)
	Sto Tomas NHS (Grade 10)	Joaquin Smith NHS (Grade 10)
	Happy Hollow NHS (Grade 10)	Mil-an NHS (Grade 10)
		Pinget NHS (Grade 10)
		Pinsao NHS (Grade 10)
		Quezon Hill (Grade 10)
		Rizal NHS (Grade 10)
		Bakakeng NHS (Grade 10)
1:00-5:00	BCNHS-Hillside Annex (Grade 10)	Baguio City NHS (Grade 12)
	Dominican Mirrador NHS (Grade 10)	Guisad Valley NHS (Grade 12)
	Doña Aurora NHS (Grade 10)	San Vicente NHS (Grade 12)
	Guisad Valley NHS (Grade 10)	Irisan NHS (Grade 12)
	Magsaysay NHS (Grade 10)	Joaquin Smith NHS (Grade 12)
	Pines City NHS (Grade 10)	Mil-an NHS (Grade 12)
	Roxas NHS (Grade 10)	Sto. Tomas NHS (Grade 12)
	San Vicente NHS (Grade 10)	BCNSHS-Stand Alone (Grade 12)
		Sto. Tomas NHS (Grade 12)

TIME	ACTIVITY	
PART I		
7:00-7:25	Registration, Nationalistic Song, Doxology	Secretariat
7:26-7:30	Welcome Remarks	Soraya T. Faculo, PhD OIC- Asst. Schools Div. Superintendent
7:31-7:35	Message	Federico P. Martin, EdD, CESO VI Schools Division Superintendent
7:36-7:40	Message	Atty. Mauricio G. Domogan City Mayor
7:41-7:50	Overview of Educational Fair and Edukasyon.ph	Riza Mae Solis Partnership Manager
7:51-8:00	Energizer	Edukasyon.ph
PART II		
8:01-8:30	KOLEHIYO: How to choose your Senior High School Track	Resource Speaker
8:31-8:40	<i>Question and Answer</i>	Moderator
8:41-9:10	TRABAHO: Job demands and The Importance of Education and Career Alignment	Resource Speaker
9:11-9:20	<i>Question and Answer</i>	Moderator
9:21-9:50	NEGOSYO: Entrepreneurship opportunities and How to Start Your Own Business	Resource Speaker
9:51-10:00	<i>Question and Answer</i>	Moderator
10:01-12:00	Booth Visitation	Students with their advisers

Enclosure 2 to Division Memorandum No. 24, s. 2017

	Name	Email Address	Mobile Number	Preferred School	Preferred Course	Signature
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September 25, 2017

DR. FEDERICO MARTIN

Superintendent, Schools Division Office
Baguio City, Cordillera Administrative Region

Dear **SDS Martin**,

Greetings from Edukasyon.ph!

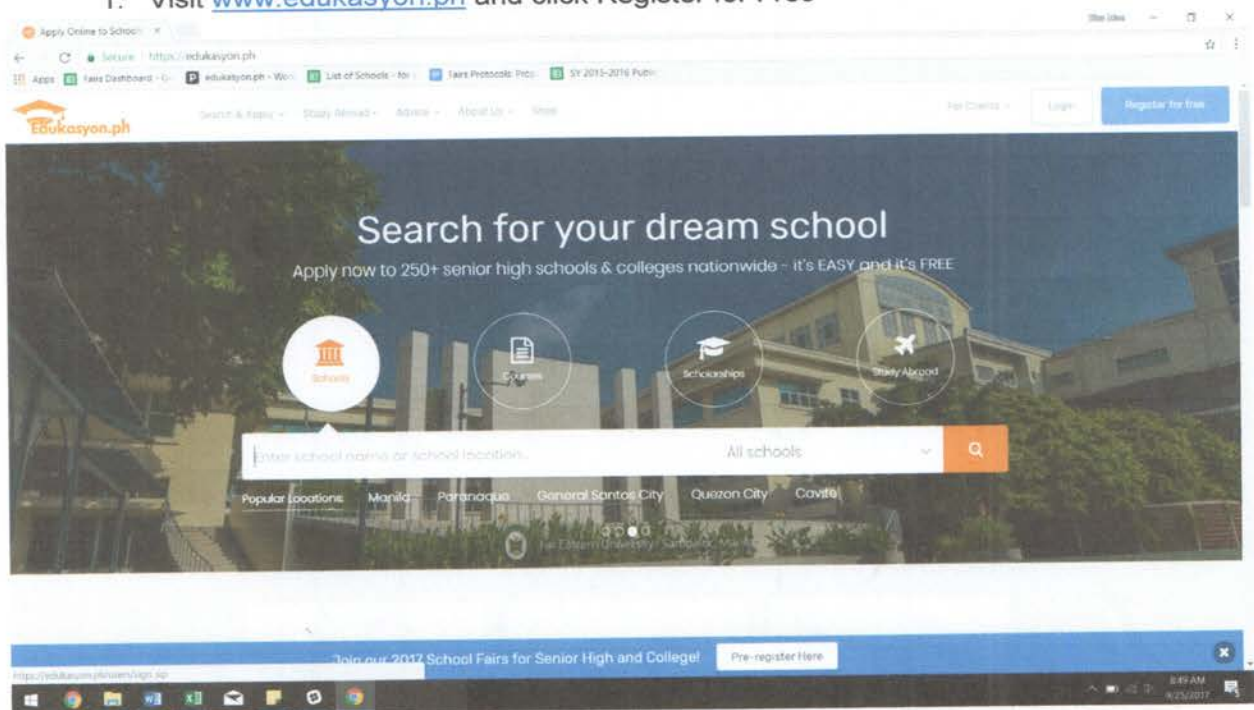
In the interest of efficiency, may we request your good office to include in the memorandum the following guidelines for the implementation of our Education Fair on October 2-3, 2017 at PFVR Gym:

For students:

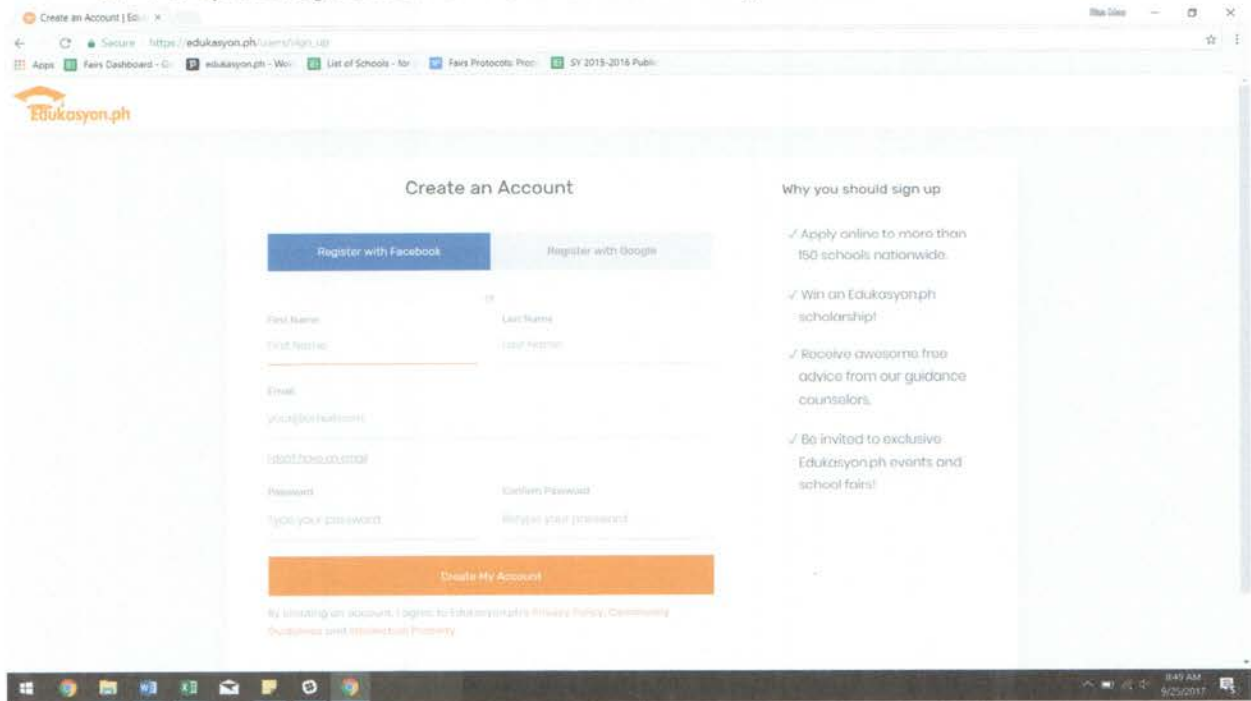
- Go to www.edukasyon.ph, register, and complete your profile before the education fair

STEPS:

1. Visit www.edukasyon.ph and click Register for Free

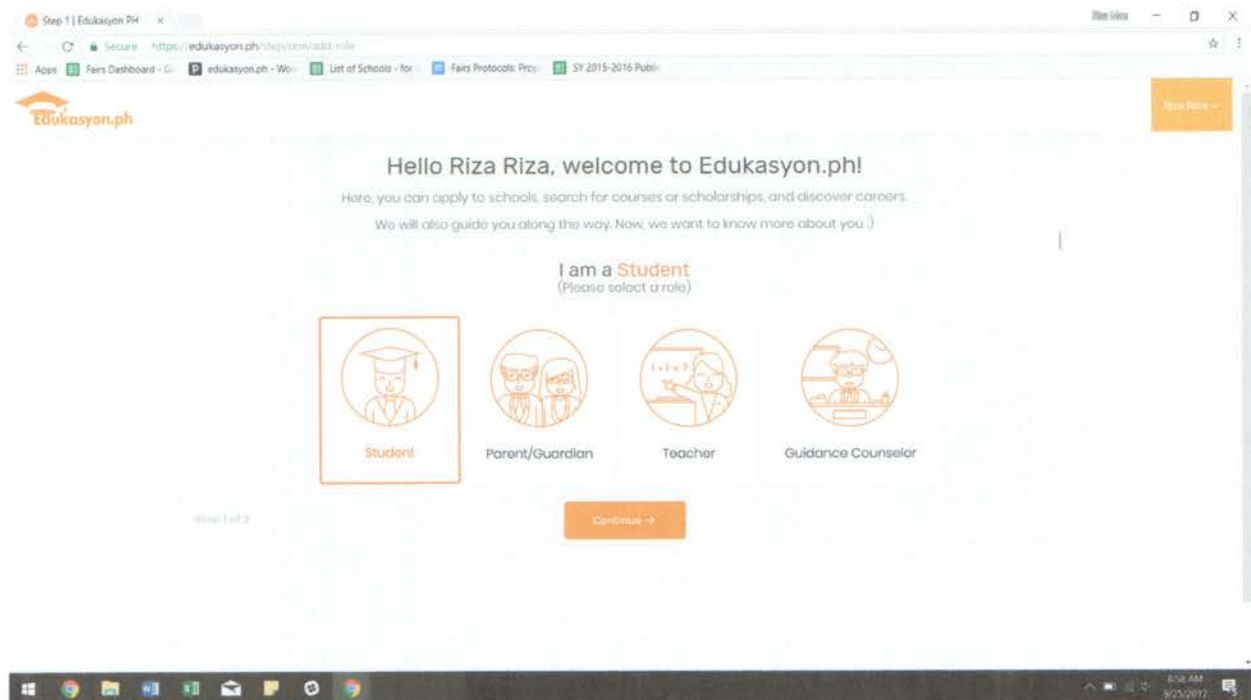


2. Fill up the registration form and click Create My Account



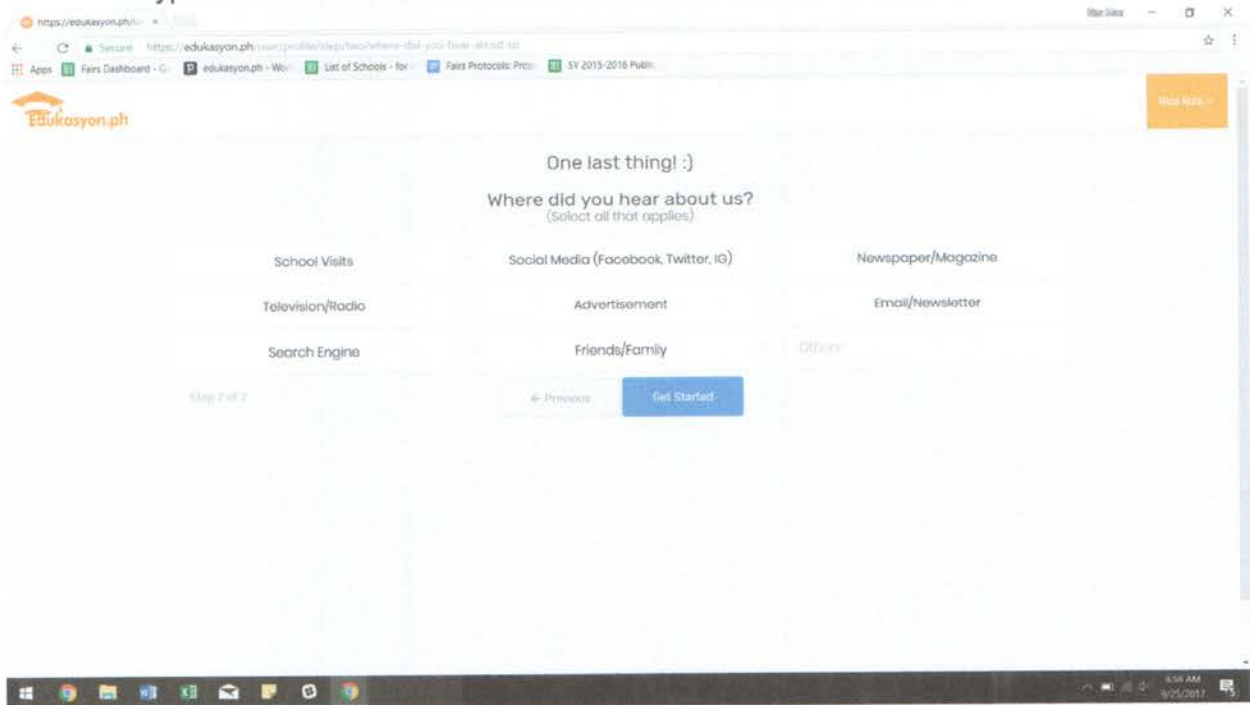
The screenshot shows the 'Create an Account' page on Edukasyon.ph. The page has a light blue header with the Edukasyon.ph logo. Below the header, there are two buttons for social media registration: 'Register with Facebook' and 'Register with Google'. The main registration form includes fields for 'First Name', 'Last Name', 'First Name', and 'Last Name', 'Email', 'Phone Number', 'Password', and 'Confirm Password'. A large orange 'Create My Account' button is at the bottom of the form. To the right of the form, there is a section titled 'Why you should sign up' with four bullet points: 'Apply online to more than 150 schools nationwide.', 'Win an Edukasyon.ph scholarship!', 'Receive awesome free advice from our guidance counselors.', and 'Be invited to exclusive Edukasyon.ph events and school fairs!'. At the bottom of the page, there is a small disclaimer: 'By creating an account, I agree to Edukasyon.ph's Privacy Policy, Community Guidelines and Intellectual Property'.

3. Select Student and click Continue

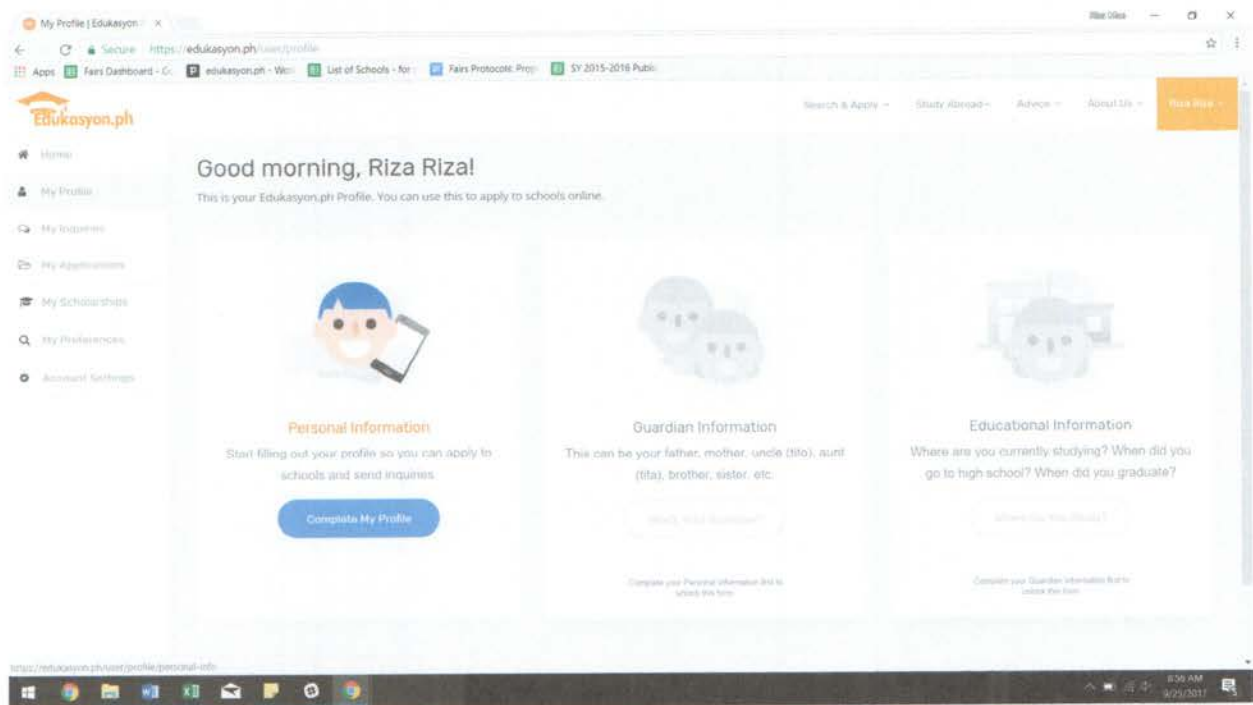


The screenshot shows the 'Step 1 | Edukasyon PH' page. The header includes the Edukasyon.ph logo and a 'Skip Steps' button. The main content area features a welcome message: 'Hello Riza Riza, welcome to Edukasyon.ph! Here, you can apply to schools, search for courses or scholarships, and discover careers. We will also guide you along the way. Now, we want to know more about you.' Below this, there is a section titled 'I am a Student (Please select a role)' with four icons representing different roles: 'Student', 'Parent/Guardian', 'Teacher', and 'Guidance Counselor'. The 'Student' icon is highlighted with a red border. At the bottom of the page, there is a 'Continue' button with a right-pointing arrow.

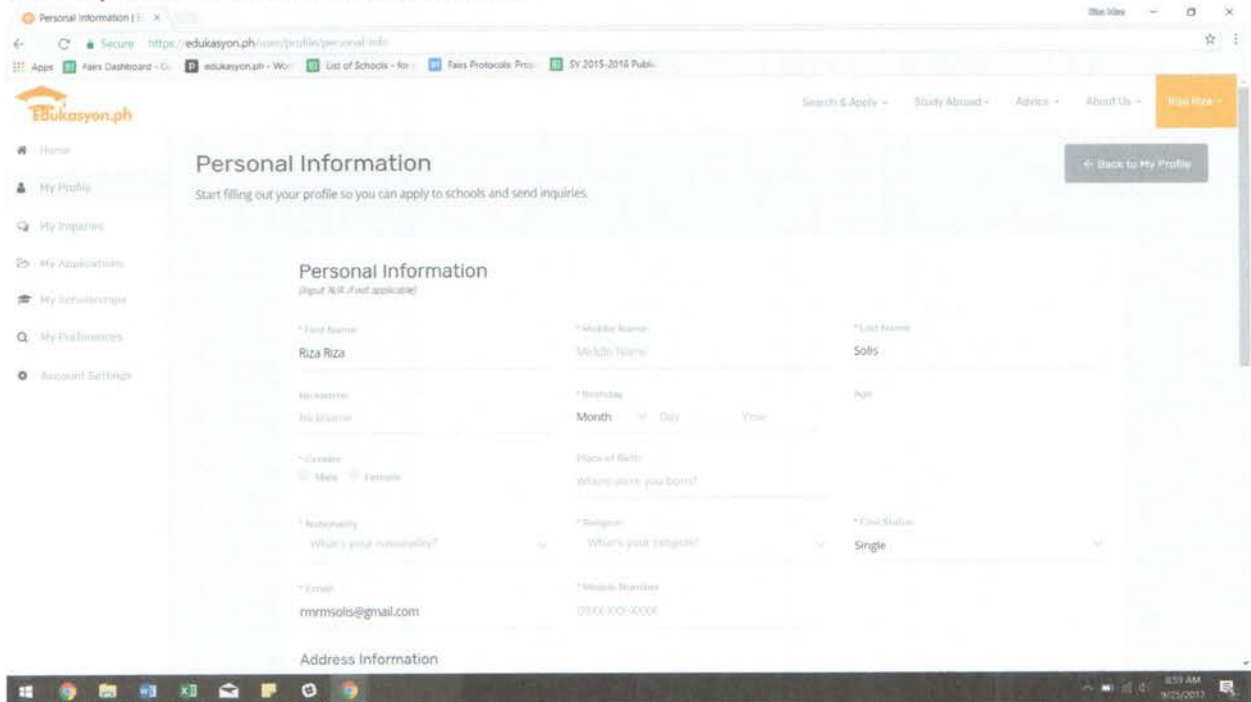
4. Select where you heard Edukasyon.ph. If you initially heard us from DepEd, please type education fair in the box for Others then click Get Started.



5. Click Complete My Profile



7. Fill up the Personal Information Form

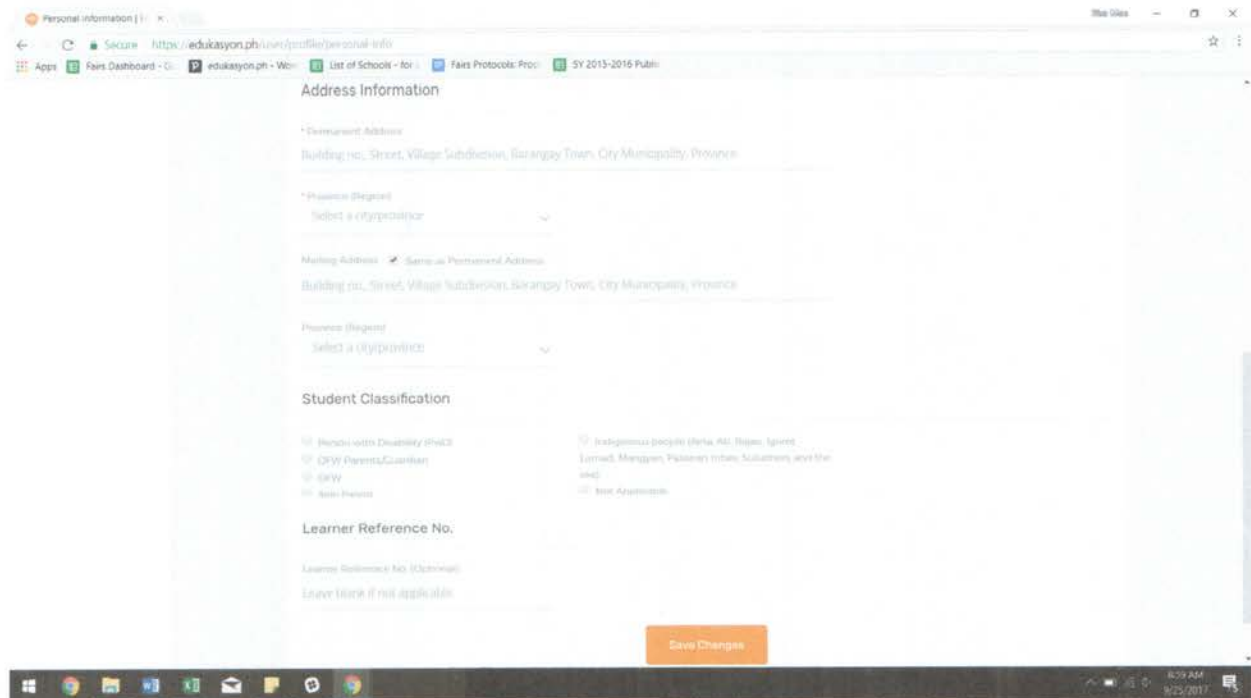


The screenshot shows the 'Personal Information' form on the Edukasyon.ph website. The form is titled 'Personal Information' and includes a 'Back to My Profile' button. The form fields are as follows:

Personal Information		
* First Name Riza Riza	* Middle Name Melvin Yajme	* Last Name Sols
Nickname Rizaluzme	* Birthday Month: Day: Year:	Age
* Gender <input type="radio"/> Male <input type="radio"/> Female	Place of Birth Where were you born?	
* Nationality What's your nationality?	* Religion What's your religion?	* Civil Status Single
* Email mmsols@gmail.com	* Mobile Number 0900-000-0000	

Below the form is the 'Address Information' section, which is partially visible.

8. After filling up the form, click Save Changes!

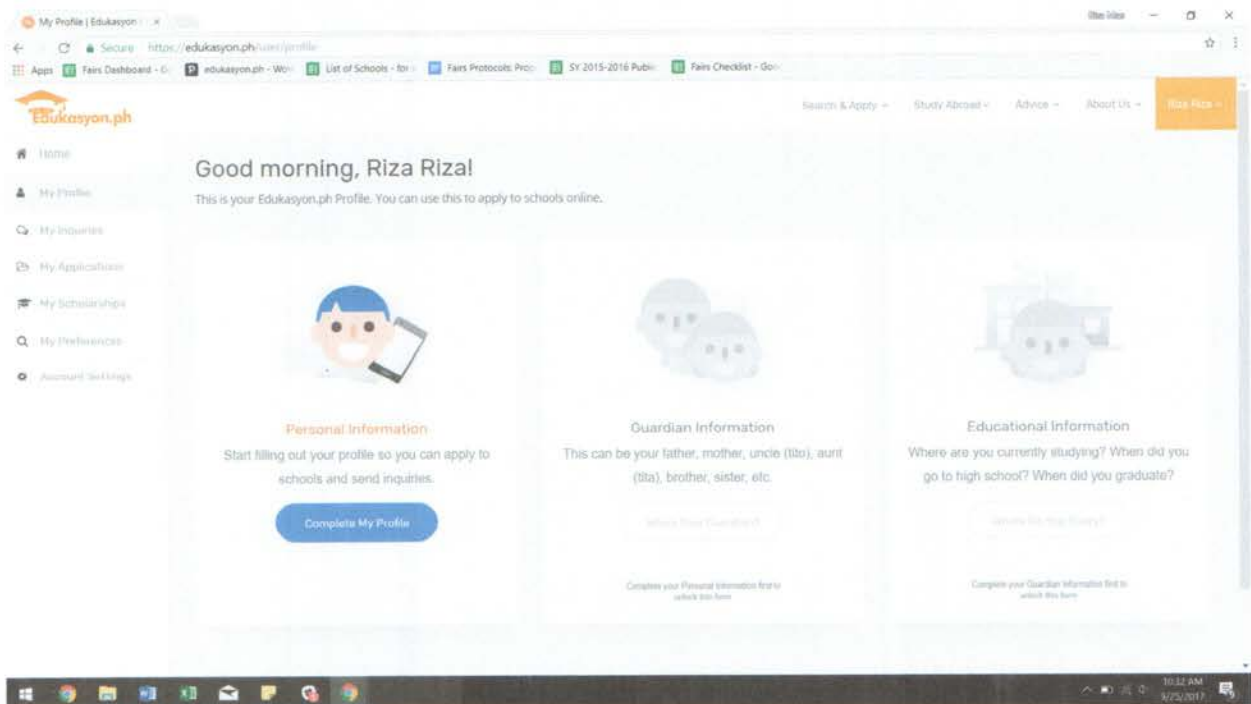


The screenshot shows the 'Address Information' form on the Edukasyon.ph website. The form is titled 'Address Information' and includes a 'Save Changes' button. The form fields are as follows:

Address Information	
* Permanent Address Building no., Street, Village/ Subdivision, Barangay/Town, City/Municipality, Province	
* Province (Region) Select a city/province	
Mailing Address <input checked="" type="checkbox"/> Same as Permanent Address Building no., Street, Village/ Subdivision, Barangay/Town, City/Municipality, Province	
Province (Region) Select a city/province	
Student Classification	
<input type="checkbox"/> Handicapped (Disability) (PHCS)	<input type="checkbox"/> Indigenous people (IPIA, A.I., Rajah, Igwe)
<input type="checkbox"/> OVSY Parents/Guardian	<input type="checkbox"/> Ethnic, Mangyan, Palawan, Ibaloi, Subanen, and the Ibaloi
<input type="checkbox"/> OVVY	<input type="checkbox"/> First Applicant
<input type="checkbox"/> Solo Parent	
Learner Reference No.	
Learner Reference No. (Optional) Leave blank if not applicable	

The 'Save Changes' button is located at the bottom right of the form.

9. After completing your Profile, proceed on completing your Guardian Information and Educational Information.



For advisers:

- **Attendance Sheet from schools** – Advisers or school/class representatives should submit the attendance sheet of each participating class as their group enters the event area. Please see attached attendance sheet.