



## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the Supplier:

Requesting Unit: SGOD  
 PR No.: 2017-09-278  
 Quotation No.: 2017-09-076  
 Date: 09/20/2017  
 ABC: Php212,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than \_\_\_\_\_.

**SORAYA T. FACULO, PhD.**  
 OIC-Assistant School Division Superintendent  
 Chairman, Bids and Awards Committee

### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

### Note:

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

**POSTED IN PHILGEPS**

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	72	Pax	<b>Board and Lodging for 3 Days Outside Baguio City</b> <ul style="list-style-type: none"> <li>✓ 5-8 participants in a room</li> <li>✓ Air conditioned rooms</li> <li>✓ Complete beddings, towel and a comfort room in each of the room with basic toiletries</li> <li>✓ Function hall that can accommodate 70-80pax and with sound system, projector and projector screen, tables and chairs</li> <li>✓ Open field/ground measuring about 150-200 sqm or wider for other activities. The field can either be a garden park, playground or within a beach resort</li> <li>✓ Meals and Snacks</li> </ul>		
			<i>See attached menu</i>		
				<b>TOTAL</b>	

Purpose: Board and Lodging for SGOD Team Building on October 20-22, 2017.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

POSTED IN **PHILGEPS**

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Signature over Printed Name

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Date/Telephone No.

Canvassed by:

MEAL	DAY 1	DAY 2	DAY 3
Breakfast	Fried Rice Salted Egg Tocino Chopped Tomato Fresh Fruit Coffee	Steamed Rice Boneless Bangus Bacon Fresh Fruit Coffee	Garlic Fried Rice Egg Tapa Fresh Fruit Coffee
AM Snack	Baked Mac Garlic Bread Juice	Ham and Cheese Roll Sotanghon Soup Juice	Carbonara Garlic Bread Bottled Water 350 ml
Lunch	Steamed Rice Chicken Pork Adobo Buttered Vegetable Beef Kare-kare Fresh Fruit Bottled Juice	Steamed Rice Onion Soup Beef Steak Chopsuey Fresh Fruit Bottled Water 350 ml	Steamed Rice Pork Sinigang Buttered Vegetable Chicken Alaking Fresh Fruit Bottled Water 350 ml
PM Snack	Cheese Hamburger Bottled Water 350 ml	Arrozcaldo Puto Bottled Water 350 ml	Cheese Hamburger Bottled Water 350 ml
Dinner	Steamed Rice Pinakbet Fish Fillet Pork Steak Mixed Fruits Bottled Water 350 ml	Steamed Rice Ginataang Gulay Shanghai Lumpia Igado Fruit Salad Bottled Water 350 ml	