




REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: ICT
Address:	PR No.: 2017-09-269
Telephone No.:	Quotation No.: 2017-09-070
e-Mail:	Date: September 20, 2017
Date received by the Supplier:	ABC: Php 52,250.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____.


SORAYA T. FACULO, PhD.
 OIC-Assistant School Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	10	Piece	6 Gang Surge Protector 1.75 Meters or longer		
2	1	Roll	Flat Cord #16 (For Extension Cords)		
3	12	Piece	4" Flexible Aluminum Air Duct 3M or longer-Semi Regid		
4	4	Unit	12" Exhaust Fan Ceiling Type		
5	4	Roll	Duct Tape Aluminum Foil		
6	20	Piece	3 Gang Convenience Outlet		
7	30	Piece	Parallel Plug		
8	1	Unit	Multi Purpose Ladder 16ft four folds heavy duty aluminum alloy		
TOTAL					

Purpose: Materials and equipment for the installation of Air Ventilation at the ICT Office. Ladder - to be used in the installation of cables

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

POSTED IN PHILGEPS

 Signature over Printed Name

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 Date/Telephone No.

Canvassed by: