



REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier: _____ Requesting Unit: Finance
Address: _____ PR No.: 2017-09-303
Telephone No.: _____ Quotation No.: 2017-09-101
e-Mail: _____ Date: September 29, 2017
Date received by the Supplier: _____ ABC: Php 165,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____.

SORAYA T. FACULO, PhD.
OIC-Assistant School Division Superintendent
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	33	Pax	October 10, 2017: Dinner <i>-Pls. see attached menu.</i>		
2	33	Pax	October 11, 2017: Breakfast AM Snacks Lunch PM Snacks Dinner <i>-Pls. see attached menu.</i>		
3	33	Pax	October 12, 2017: Breakfast AM Snacks Lunch <i>-Pls. see attached menu.</i>		
			**Note: Board and Lodging including seminar hall with projector, sound system, good lighting, air circulation and spacious enough for 33 pax (5 males and 28 females.)		
				TOTAL	

Date of Event: Oct. 10-12, 2017

Purpose: for the board and lodging plus seminar venue for the participants to the Regional Coordination Meeting and Central Office FS-Accounting Field Monitoring

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by:

DATE	PARTICULARS
OCTOBER 10:	
	- DINNER
	Rice
	Seafood stew (mixture of shrimps, crabs, squid, seashells and vegetables)
	Pork Barbeque
	Mixed Fruits
OCTOBER 11:	
	- BREAKFAST
	Rice
	Egg omelet
	Vigan Longganisa
	Banana
	- AM Snacks
	Blueberry cheesecake
	Fresh Buko Juice
	- LUNCH
	Rice
	Steamed Chicken (with onions and ginger)
	Buttered Vegetable
	Fish fillet
	Citrus fruits
	- PM Snacks
	Baked Macaroni
	Del Monte Pineapple Juice
	- DINNER
	Rice
	Adobong tuna
	Beef Steak
	Pinakbet
	Tarts
OCTOBER 12:	
	- BREAKFAST
	Rice
	Danggit
	Ensalada
	Sunny Side Up Egg
	Banana
	- AM Snacks
	Pesto Pasta
	Del Monte Pineapple Juice
	- LUNCH
	Rice
	Pata Tim
	Chopsuey
	Sinigang na fish
	Rambotan and or Lansones
	***NOTE: With overflowing drinking water, coffee and or milo.
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