



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
Upper Session Road Ext., Baguio City  
Tel. No.: 446-1488 Fax: (074) 442-7819



**Bid Bulletin No. 13.2017**  
**Repair / Rehabilitation of SDO Baguio Perimeter Fence**

As agreed upon during the Pre Bid Conference held on October 10, 2017 9:00 AM at DEpEd, Division Office Conference Hall I the following are the additional instructions to bidders:

1. Follow the Sealing and Marking of Bids (Two-Envelope System) (ANNEX A).
2. All bidders are required to request to join bidding from PhilGEPS for the project.
3. All representatives of interested bidders (sole proprietorship, partnership, or corporation) should submit an authorization from proprietor, general manager or the board of directors.
4. Bidders are advised to get the updated checklist of documents to be submitted during the opening of bids. Copy of which is hereto attached. (ANNEX B)
5. Certificate of site inspection shall be signed by **Engr. Jennifer Polido**.
6. For the bid security, cash is discouraged. Bidders may also opt to submit Bid Security Declaration (BSD) aside from those enumerated in item 18.1 of the BDS.
7. As to the synchronization of time of deadline for the submission of bids, bidders are instructed to follow the time at the Division Office Biometric Machine.
8. Those who bought bid documents are required to notify the BAC if they decide not to participate in the opening of bids.
9. Bidders who do not meet the requirements specified in the Bid Documents and this Supplemental Bid Bulletin will automatically be disqualified.
10. Failure on the part of the bidders to comply with the foregoing instructions or additional requirements shall be a ground for the bidder to be disqualified to join the bidding process.

For Guidance and information of all concerned.

**SORAYA T. FACULO, Ph.D.**  
BAC – Chairman

