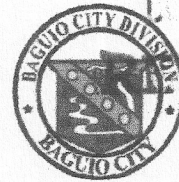




Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
Upper Session Road Extension, Baguio City
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DEPED BAGUIO CITY

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Division Memorandum

No. 330, s. 2017

October 7, 2017

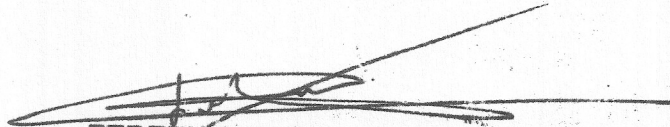
SUBMISSION OF CONTEXTUALIZED LEARNING MATERIALS; LESSON PLANS, LEARNING GUIDES AND IPED RELATED RESEARCHES

1. This is in consonance to DepEd-Baguio City Division mandate as stipulated in D.O. 62, s. 2011 and the K to 12 Law, "Schools to localize, indigenize and enhance curriculum based on the learners respective educational and social context."
2. All supervisors, school heads, teachers and other education enthusiasts are therefore encouraged to submit all contextualizations on lesson plans, learning guides, resource books, curriculum webs and briefs, compiled local stories, biography of local heroes, local and indigenous songs, legends, local histories, etc. and IPED related researches to the Division LRMDS (c/o Mr. Fernandez) on or before October 19, 2017.
3. All materials to be submitted will follow these suggested instructions:
 - A. All materials to be submitted by a school should be in bunch with cover letter duly signed by the school head.(For tracking purposes).
 - a. Lesson Plan:
 - *Lesson plan should be typewritten in a short coupon bond and should indicate the learning area, grade level and quarter on top of the first page and name of the teacher/s and school who prepared the lesson plan at the bottom of the last page.
 - *Lesson plans shall be grouped according to learning area, year level and arranged chronologically before it will be fastened or book bound. (It is possible that in one book bound, there are more than one writers and lesson plans in a topic).
 - *Learning guides/materials to be used in executing the lesson plan should be attached to the lesson plan or where to access the learning materials.
 - *Follow the color coding below for the cover of the lesson plans for better management:
 - English – white folder/cover
 - Filipino – red folder/cover
 - Science – green folder/cover
 - Math – violet folder/cover
 - Araling Panlipunan – blue folder/cover
 - EPP/TLE – brown folder/cover
 - MAPEH – orange folder/cover

ESP – yellow folder/cover
Mother tongue Kindergarten – pink folder/cover
ALS – maroon folder/cover

- b. All learning materials (no color coding)
- *Curriculum briefs and webs should have the name and the school of those who submitted.
 - *Solicited, compiled and collated materials also indicate the name of the sources.

4. All those who will submit should keep a hard or soft copy of their materials.
5. District supervisors will coordinate with their school heads to expedite the submission of these developed learning resources.
6. Immediate and wide dissemination of this memorandum is enjoined.


FEDERICO P. MARTIN, Ed.D., CESO VI
Schools Division Superintendent