



**Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
DIVISION OF BAGUIO CITY  
#82 Military Cut-off Road, Baguio City**



**DIVISION MEMORANDUM**  
No. 332, s. 2017

**ITINERARY OF DEPED-CENTRAL OFFICE-PROJECT MANAGEMENT DIVISION MONITORING (PMD) RE: SENIOR HIGH SCHOOL SUPPORT PROGRAM (SHSSP) AND LEARNING, EQUITY, AND ACCOUNTABILITY PROGRAM SUPPORT (LEAPS)**

**To: Division Chiefs  
District Supervisors  
Public Elementary Schools  
Public Senior High Schools  
Private Senior High Schools**

1. In reference to OM-PMS/PMD-2017-9-4 which aims to monitor and verify deliverables of the following programs and projects on SHSSP AND LEAPS, itinerary of the PMD team is detailed below and list of schools to be visited on October 16-20, 2017:

<b>October 16, 2017</b> • Courtesy call at SDO-Baguio City	
<b>October 17, 2017</b> 1. SPED Center – Military Cut-off, BC 2. Baguio City High School – G Gov. Pack Rd., BC 3. University of the Cordilleras – Gov. Pack Rd., BC 4. Pines City National High School – Palma St., BC 5. Guisad Valley National High School – Guisad., BC	<b>October 19, 2017</b> 1. Joaquin Smith National High School – Asin Rd., BC 2. Quirino Elementary School – Irisan, BC 3. Irisan National High School – Irisan, BC 4. Baguio City National Science High School – Irisan, BC 5. Educare Learning Center – Shagem St., Irisan, BC
<b>October 18, 2017</b> 1. San Vicente Elementary School – San Vicente, BC 2. San Vicente National High School – San Vicente, BC 3. Small World Christian School Foundation – #2 Verdepino Drive, Lexber Heights, Camp 7, BC 4. Mil-an National High School – Loakan Rd. BC 5. Sto. Tomas National High School – Sto. Tomas, Green Valley, BC	<b>October 20, 2017</b> • PMD team packing-up

2. The chosen schools are the nine (9) public SHSs, three (3) private SHSs, and three (3) public elementary schools within the same district/vicinity. Dates of visit may be tentative but the list of the schools to be visited is final.

3. As a guide in the school preparation, interview and questionnaire shall be conducted and administered to the School Personnel especially to the School Heads (SHs)/Principals based on the PMD monitoring tool (e.g. questions encompassing SHS concerns like curriculum, resources, facilities, equipment, etc.) For the LEAPS, elementary (specifically Grades 1-3 only) SHs shall be asked on SBM-SIP, SRC, LAC sessions, RPMS, etc.

4. Immediate and wide dissemination of this Memorandum is desired.

**FEDERICO P. MARTIN, EdD, CESO VI**  
Schools Division Superintendent

For the Schools Division Superintendent:



**SORAYA T. FACULO, PhD**  
OIC- Office of the Asst. Schools Division Superintendent