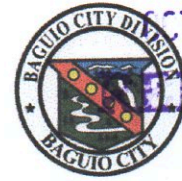




Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
Upper Session Road Extension, Baguio City  
Tel. No.: 446-0275 Fax: (074) 442-7819

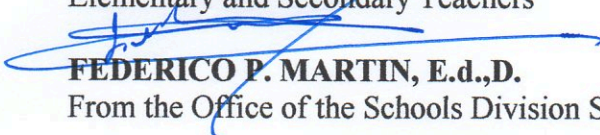


DEPED DIVISION OF BAGUIO CITY  
OCT 18 2017  
RELEASED

**DIVISION MEMORANDUM**

No. 339, s. 2017

TO : Public Schools District Supervisor  
Elementary and Secondary School Heads  
Elementary and Secondary Teachers

FROM :   
**FEDERICO P. MARTIN, E.d.,D.**  
From the Office of the Schools Division Superintendent

SUBJECT : Approved Reclassification of Positions due to Equivalent Record Forms (ERFs)

DATE : **October 18, 2017**

- 
- A. This is to announce the implementation of the reclassification of Equivalent Record Form (ERF) of elementary and secondary teachers.
- B. The following are the list of teachers with reclassified positions:

**Elementary:**

1. Parrocha, Richard
2. Dalilis, Joan
3. Coytop, Judith
4. Perez, Princess
5. Tan, Clara

**Secondary:**

Bakakeng NHS

1. Dakiwas Jennifer

RizalNHS

1. Angsofan, Roland

- C. Please be advised that the above-mentioned teachers should submit their papers for the processing of appointments on or before **October 23, 2017**.  
\*\*Get the forms at Division Office Personnel Section.
- D. Strict compliance of this memorandum is enjoined.