



OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
DIVISION MEMORANDUM No. 353, s. 2017

25 2017

RELEASED

**BAGUIO CITY SPECIAL EDUCATION (SPED) CENTER REGISTRATION
FOR THE SCREENING AND ASSESSMENT OF INCOMING GRADE I
UNDER THE GIFTED/TALENTED PROGRAM FOR SY 2018-2019**

To : School Principals/Head Teachers/Directors/Administrators and Class Advisers
(Public and Private Schools)

1. This is to inform the general public that Baguio City SPED Center shall accommodate the registration for the screening of incoming Grade-I under the Gifted/Talented program for School Year 2018-2019.
2. **Eligibility of Applicant:**
Those who are born from June 2, 2011 to August 31, 2012 who will complete DepEd-accredited Kindergarten program by the end of School Year 2017-2018 and had no earlier experience in enrolling in Grade 1 or its equivalent (DO No. 47, s.2016 and DO No.6, s. 2017)
3. **Requirements for application are as follows:**
 - 3.1. Accomplished Registration Form (to be issued by Ms. Jovita T. Caldito @ Room 4)
 - 3.2. Checklist for Parents
 - 3.3. Teacher Nomination & Referral
 - 3.4. Original and true copy of PSA/NSO issued Birth Certificate
 - 3.5. Certified photocopy of Report Card with Learners Reference Number (LRN)
 - 3.6. Four (4) pieces of 1.5" x 1.5" ID picture with name tag taken within the last 2 months
 - 3.7. A testing fee of Php250 for the 1st & 2nd level screening (additional Php150 if qualified for the 3rd/final level) to cover the cost of materials, supplies and test administration related expenses.
4. **Schedule and Place of Registration:**
 - 4.1. November 2, 2017 to February 28, 2018 at Room 4 (Lungsod Magiliw)
 - 4.2. 2:30-5:00 PM from Monday-Friday (except on Holidays and Christmas break)
5. **Assessment schedules are as follows:**
 - 5.1. March 3 & 4, 2018 - **1st level** (teacher-made test)
 - 5.2. March 10 & 11, 2018 (7:30AM or 12:45PM) - **2nd level** (standardized test)
*March 21 & 22, 2018 - releasing of 1st & 2nd levels assessment results. This will determine if the applicant is qualified to take the 3rd/final level assessment.
 - 5.3. March 24 & 25, 2018 - **3rd/final level** (standardized test)
*April 3, 2018 - releasing of final result of the screening and list of qualified applicants.
6. Wide and immediate dissemination of this memorandum to all concerned is sincerely requested.

FEDERICO P. MARTIN, Ed.D., CESO IV
Schools Division Superintendent