



BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 001, S. 2017

RECOMMENDING THE AWARD OF CONTRACT VIA SMALL VALUE PROCUREMENT TO SOFIA JENN DRESS SHOP & TAILORING FOR THE PROCUREMENT OF 2017 CARAA JACKETS FOR DEPED.

WHEREAS, the Department of Education prepared the Purchase Order (PO) and Purchase Request (PR) for the procurement of 2017 CARAA jackets with an Approved Budget for the Contract (ABC) of Php 67,200.00 (Annex A);

WHEREAS, on January 20, 2017, the DepED – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals;

Supplier/Distributors	Quotation (Php)
SONIA PANGANIBAN	PhP 70,560.00
FERNANDO MENDIOLA	PhP 71,680.00
SONIA PANGANIBAN	PhP 70,560.00
FERNANDO MENDIOLA	PhP 71,680.00

WHEREAS, per evaluation of the Technical Working Group, the following are non compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-compliance
SONIA PANGANIBAN	Quotation exceeds ABC
FERNANDO MENDIOLA	Quotation exceeds ABC

WHEREAS, on the other hand, the proposal of **SONIA JENN DRESS SHOP & TAILORING** is found to be compliant with the PO, and its price quotation amounting to Sixty Seven Thousand Two Hundred Pesos only (PhP 67,200.00) is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

WHEREAS, Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the following:

- a) **AWARD OF CONTRACT** via Small Value Procurement to **SONIA JENN DRESS SHOP & TAILORING** for the procurement of **2017 CARAA Jackets** in the amount of **Sixty Seven Thousand Two Hundred Pesos only (PhP 67,200.00)** inclusive of appropriate taxes and fees; and
- b) **GRANT OF AUTHORIZATION** for the BAC Chairman to sign the corresponding Notice of Award and Notice to Proceed to implement this Resolution.

RESOLVED, at the Baguio Division Office Conference Hall, this 30th day of January 2017.


JULIET SANNAD
BAC Vice-Chairperson


ARTHUR TIONGAN
BAC Member


FERNANDO B. ELEPONGA
BAC Member


ROBERTO R. GONZALES
BAC Member

APPROVED:


Atty. AUGUSTIN P. LABAN III
Attorney III
Officer-In-Charge
Office of the Schools Division Superintendent

Approved on _____
(date of approval)



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
82 Military Cut-Off, Baguio City



NOTICE OF AWARD

MS. JENNIFER MUNSAYAC

Owner

SOFIA JENN DRESS SHOP & TAILORING

Dear *Ms. Munsayac*:

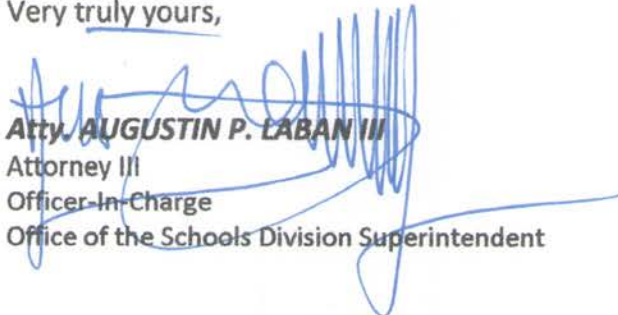
We are pleased to notify you that your price quotation and proposal for the procurement of 2017 CARAA jacket in the amount of PHILIPPINE PESOS **Sixty Seven Thousand Two Hundred Pesos only (PhP 67,200.00)** inclusive of appropriate taxes and fees, has been accepted pursuant to DepED BAC Resolution No. 001 s. 2017.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

You are also required to formally enter into a contract with us immediately. Failure to enter into the said contract with shall constitute a sufficient ground for cancellation of this award.

Thank you.

Very truly yours,


Atty. AUGUSTIN P. LABAN III
Attorney III
Officer-In-Charge
Office of the Schools Division Superintendent

CONFORME:


JENNIFER MUNSAYAC
(Signature Over Printed Name)

FEB. 03, 2017
(Date)

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CONTRACT

THIS CONTRACT, made and entered into this 3rd day of February, 2017 by and between the Department of Education, **Division of Baguio City**, located at **#82 Military Cut-Off, Baguio City** represented herein by its **OIC -Schools Division Superintendent, Atty. Augustin P. Laban III**, hereinafter referred to as the "Entity" of the one part and **SOFIA JENN DRESS SHOP AND TAILORING**, represented herein by its **Owner, Jennifer Munsayac**, hereinafter referred to as the "Contractor" of the other part;

WHEREAS, upon the invitation of the Entity, the Supplier submitted a bid for its procurement of 2017 CARAA Jacket in the amount of **Sixty Seven Thousand Two Hundred Pesos only (PhP 67,200.00)** inclusive of appropriate taxes and fees (hereinafter called the "Contract Price"), which the Entity subsequently accepted pursuant to DepED Bids and Awards Committee Resolution No. 001 series of 2017.


NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall form part of this Agreement in accordance with Section 37.2.3 of the Revised Implementing Rules and Regulations of RA No. 9184, viz:
 - a. The **Entity's** Terms of Reference, attached as **Annex A**;
 - b. The **Supplier's** price quotation, attached as **Annex B**; and
 - c. The **Entity's** Notice of Award, attached as **Annex C**.
2. In consideration of the payment to be made by the **Entity** to the **Supplier** as hereinbefore mentioned, the **Supplier** hereby covenants with the **Entity** to provide the goods, and remedy defects thereof in conformity with the stipulations of the Contract in all respects, without prejudice to any other obligations that may arise pursuant to the provisions of applicable laws.
3. The **Supplier** shall pay appropriate taxes in full and on time and that failure to do so will entitle the government to suspend payment for any services delivered by the **Supplier**
4. The **Entity** hereby covenants to pay the **Supplier** the Contract Price in consideration of the provision of the goods and the remedying of defects thereof.

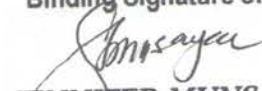
IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by their respective duly authorized representatives on the date abovementioned.

SIGNED, SEALED AND DELIVERED BY:

Binding Signature of PROCURING ENTITY:


Atty. AUGUSTIN P. LABAN III
 Head of the Procuring Entity

Binding Signature of Supplier:


JENNIFER MUNSAYAC
 Owner

SIGNED IN THE PRESENCE OF:

WITNESSES


CONRADO D. AGUILAR JR.
 BOOKKEEPER


ROBERT ALBAN

Funds Available:

Brenda M. Badongen
BRENDA M. BADONGEN
Accountant III

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF City of Baguio) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared this FEB 15 2017 day of February 2017, the following persons exhibiting to me their respective valid identification cards, to wit:

GOVERNMENT ISSUED IDENTIFICATIONS
(Passport, Driver's License, SSS, GSIS, Philhealth...IDs)

	NAME	NUMBER	ISSUED ON	ISSUED AT
OWNER	<u>ATTY. AUGUSTIN P. LABAN III</u>			
CONTRACTOR	<u>JENNIFER MUNSAYAC</u>	<u>TIN 459-793 FRG-000</u>	<u>09-11-2016</u>	<u>BAGUIO CITY</u>

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free and voluntary act and deed and of the entities which they respectively represent.

The foregoing instrument is a CONTRACT consisting of Two (2) pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties and their instrument witnesses on the left hand margin of each and every page hereof.

WITNESS MY HAND AND NOTARIAL SEAL, on the date and place first above written.

Doc. No. 330
Page No. 666
Book No. XIII
Series of 2017

Notary Public

Ronald L. Perez

RONALD L. PEREZ
NOTARY PUBLIC
For and Within the City of Baguio
Commission No. 37-NC-17-R
Until December 31, 2018
Roll of Attorney's No. 59982-05/05/05
PTR No. 2926103; 01/03/2017; B.C.
IBP Lifetime Member No. 06421; B.C.
MCLE Compliance No. V-0002800
Rm. 202, 2/F Jose Miguel Building, Yandoc St., Cor.
Nagullian Road (Beside Justice Hall) 2600 Baguio City



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
82 Military Cut-Off, Baguio City



NOTICE TO PROCEED

MS. JENNIFER MUNSAYAC

Owner

SOFIA JENN DRESS SHOP & TAILORING

Dear Ma'am:

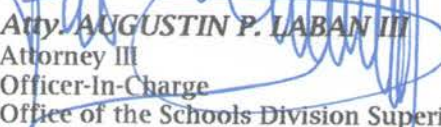
This refers to our award of contract to your company for the procurement of 2017 CARAA jacket in the amount of **Sixty Seven Thousand Two Hundred Pesos only (PhP 67,200.00)** inclusive of appropriate taxes and fees, pursuant to DepED BAC Resolution No. 001, s. 2017.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.


Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,


Atty. **AUGUSTIN P. LABAN III**
Attorney III
Officer-In-Charge
Office of the Schools Division Superintendent

CONFORME:


JENNIFER MUNSAYAC

(Signature Over Printed Name)

FEB 03, 2017

(Date)

2/3/2017 3:56:25 PM
/rcf/