



06 November 2017

**MR. FEDERICO P. MARTIN, Ed.D., CESO IV**  
Schools Division Superintendent  
Department of Education  
Baguio City Division

Dear Sir:

The Sangguniang Panlungsod (City Council), through the Committee on Public Protection and Safety, Peace and Order, invites you or your duly authorized representative to a **Summit on Public Protection and Safety, Peace and Order for Grade 11 and Grade 12 students on 16 and 17 November 2017, 8:00 o'clock in the morning to 5:00 o'clock in the afternoon at the Dumol Hall, BENEKO, South Drive, Baguio City.**

The objectives of the Summit are as follows:

1. To design, implement, and evaluate crime prevention initiatives responsive to the needs/problems regarding the safety and protection of the students in Baguio City;
2. To endow explicit action plans in reinventing new strategy on how to promote the safety and protection of the students in the City of Baguio;
3. To allow the students mingle and interact with their fellow participants, develop camaraderie among them, and to give them a chance to share their ideas and inputs to help improve the plans and programs for the promotion of their welfare and security;
4. To empower the students to become instruments in sharing to their fellow students the information gathered during the Summit; and
5. To enhance partnership between the students, the Baguio City Police Office and the Philippine Drug Enforcement Agency, other national line agencies, and the community in crime prevention and its preemption and possible solutions, and other concerns.

In this connection, may we seek your indulgence and issue the necessary memorandums to permit the concerned personnel of the Baguio City Division, the principals and the officers of the Parents-Teachers Associations of the various secondary schools, and all Grade 11 and Grade 12 students to attend the abovementioned Summit since we also invited the Baguio City Police Office, the Philippine Drug Enforcement Agency, and other concerned national line agencies.

The students will be divided into 2 batches, with 625 individuals per batch. The first and second batches will participate on November 16, 2017 from 8:00 a.m. to 12:00 noon and 1:00 p.m. to 5:00 p.m., respectively. The third batch will participate on the next day, November 17, 2017 from 8:00 a.m. to 12:00 noon; the fourth batch on November 17, 2017 at 1:00 p.m. to 5:00 p.m. will be participated by the officers of the various Parents-Teachers Association of the various secondary schools.

Very truly yours,

**ATTY. BRENNER L. BENGWAYAN**  
*Secretary to the Sanggunian*

To: All School Administrators, Principals & Teachers In-Charge  
(Elementary & Secondary)  
FOR YOUR INFORMATION & APPROPRIATE ACTION  
**FEDERICO P. MARTIN, Ed.D., CESO VI**  
Schools Division Superintendent  
Website: <http://www.baguio.gov.ph>

**ROBERTO R. GONZALES**  
Administrative Officer V

11/21/17