



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
#82 Military Cut-off, Baguio City  
Fax: (074) 442-7819



**DepED** DIVISION OF  
BAGUIO CITY  
NOV 02 2017  
**RELEASED**

DIVISION MEMORANDUM

No. 366s. 2017

To: **All Public Elementary and Secondary School Heads**  
**Division Research Technical Working Committee (TWC) Members**

**Baguio City Division Research Conference Preparation**

1. In view of the upcoming 2<sup>nd</sup> Baguio City Division Research Conference on 7-9 November 2017 at Venus Parkview Hotel, all Technical Working Committee members are requested to attend the conference preparation on 4 November 2017 (8:00 onwards) at the Division Office Conference Hall
2. A one day service credit will be given to teachers and one day compensatory overtime credit will be granted to non-teaching participants. Two snacks (AM & PM) and one lunch will be served during the conference preparation that will be charged against Research and Development Fund.
3. Immediate and wide dissemination of this Memorandum to all concerned is desired.

  
**FEDERICO P. MARTIN, EdD, CESO VI**  
Schools Division Superintendent