

SCHOOLS DIVISION MEMORANDUM

10 November 2017

No. 387, series 2017

ATTENDANCE TO THE WORK AND FINANCIAL PLANNING FOR FISCAL YEAR 2018

TO :

- Asst. Schools Division Superintendent
- SGOD Chief
- All Section Heads
- All Public Schools Division Supervisors
- All Education Program Supervisors
- All Other Concerned

1. Relative to the issuance of the National Expenditure Program for FY 2018 and to facilitate the submission of Budgetary Execution Documents (BEDs) to concerned offices, a work and financial planning will be conducted on November 17 -18, 2017 in San Fernando, La Union
2. The objectives of this activity is the preparation of the Work and Financial Plan and Project Procurement Management Plan for FY 2018 vis' a vis' the Division Education Development Plan.
3. Breakdown of participants is specified below:

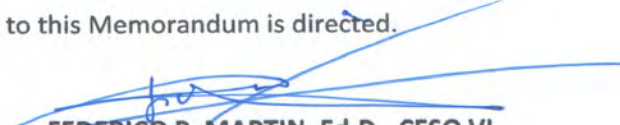
Participants	No. of Participants
Office of the Schools Division Superintendent	
• Schools Division Superintendent – Federico P. Martin, Ed.D., CESO VI	1
• Asst. Schools Division Superintendent – Soraya T. Faculo, Ph.D.	1
• Section Heads (Legal, ICT, Admin, Budget, Acctg)	5
Legal – Atty. Annette L. Doyaoen	
ICT – Harris G. Dizon	
Admin – Roberto R. Gonzales	
Budget – Belen R. Tomin	
Acctg – Lesli N. Tongyofen	1
• Unit Heads (Supply, Cash, Personnel)	
Supply – Sofia G. Bermudez	
Cash – Herminia Justina D. Canlas	3
Personnel – Ma. Louella C. Moncada	
• Rachele C. Flordeliza	3
• Mark Cyrus V. Vallejo	
• Joseph Eric T. Oliveros	
Curriculum Implementation Division	
• Public Schools Division Supervisors	8
Susana C. Aliping	
Santiago L. Bugtong	
Bredalee C. Awingan	
Simeon S. Yangyang	
Lourdes B. Lomas-e	
Rufina Suanding	
Leticia A. Hidalgo	

Julia L. Ladiong	
• Education Program Supervisors	
Juliet Sannad	
Marina Tabangcura	
Esther Melecio	
Marilyn Api-it	
Lolita Manzano	
Jacqueline Lampac	
Fernando Eleponga	
Francisco Copsiyan	
Armi Victoria A. Fiangaan	
• LRMDS – Jerry C. Ymson	1
• Walter M. Pundo	1
• Mark Malidom	1
• Alma Gayob	1
School Governance and Operations Division	
• Division Chief – Arthur Tiongan	1
• Education Program Supervisor - Reynaldo D. Umayat	1
• Senior Education Program Specialist	
Reynalyn T. Padsoyan	
Jovelyn Petra T. Balantin	
Sharon Christianie R. Castillo	
Ellaine B. Cabuag	
• Education Program Specialist	
Asuncion C. Saguid	
Jocelyn Coldeg	
• Engr. Jennifer Pulido	1
• Olivia O. Gomez	1
• Jimmy Santos	1
• Doctor in charge	1
• Nurse in charge	1
• Dentist in charge	1
• Airah Kaye D. Naron	1
• Drivers:	
Romulo L. Borja	
Roberto Catap	
Bonifacio Dalapnas	
TOTAL	50

4. All concerned Division Chiefs, section heads and focal persons for special programs are expected to submit their respective PPMPs at the end of the said activity.

5. As per CSC and DBM Joint Circular No. 2, s. 2015, all participants shall be given one (1) day COC or CTO in lieu of November 18, 2017 (Saturday).

5. Immediate dissemination of and strict compliance to this Memorandum is directed.


FEDERICO P. MARTIN, Ed.D., CESO VI
 Schools Division Superintendent