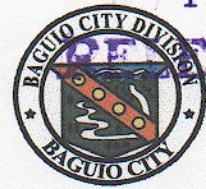




Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
Upper Session Road, Military Cut-Off, Baguio City
Tel. No.: (074) 442-7819



DepEd DIVISION OFFICE
BAGUIO CITY

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DIVISION MEMORANDUM

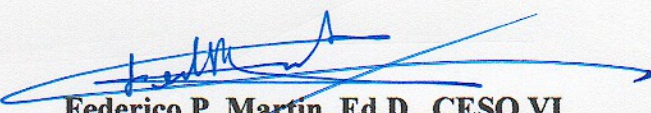
No. 400, s. 2017

To : School Heads/Administrators of **Private Schools**
School Child Protection Coordinator in **Private School**

Subject : **Use of the DepEd-CAR LSIS Child Protection Policy (CPP) Data Tool and Transmittal of Reports of Relevant Data Required on Child Protection Cases or Incidents**

Date : 15th of November, 2017

01. This office aims to establish a uniform process that provides for systematic and participatory mechanism and procedure of gathering relevant data, information and incidents of child protection and bullying cases through the **Legal Service Information System (LSIS) CPP Data Tool**;
02. In this regard, all Child protection Coordinators are required to attend the two hours actual, on-hands training of the Legal Service Information System Data Tool application on **November 20, 2017 (Monday) at 3:00 P.M. to 5:00 P.M.** (for elementary) and **November 21, 2017 (Tuesday) at 3:00 P.M. to 5:00 P.M.** (for High School), 3rd floor, Division Office Conference Hall;
03. Further, relative to paragraph 2, please bring laptop and extension cord. Likewise, data, information and incidents of child protection and bullying cases for school year 2017-2018;
04. Should there be any clarification, you can ask Samuel F. Bab-anga at 0928-856-0292.
05. Immediate dissemination is desired.


Federico P. Martin, Ed.D., CESO VI
School Division Superintendent
Office of the Schools Division Superintendent