



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
DIVISION OF BAGUIO CITY

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DEPED DIVISION OF BAGUIO CITY

NOV 20 2017

RELEASED



Office of the Superintendent

Division Memorandum Number 411, s. 2017

SUBMISSION OF TRAINING IMPLEMENTATION REPORTS

TO: SGOD Chief
Public Schools District Supervisors
AO for Admin Services
School Heads
All Other Concerned

1. In line with the consolidation of 2017 Yearend Reports, this office through the Human Resource Development Section requests all proponents/end- users of Division Training Programs implemented from January to November 2017, who did not yet to comply with the submission, to submit their training accomplishment reports on or before **December 15, 2017**.
2. Program Owners who have scheduled to implement their programs in December 2017 may submit before the end of the year.
3. Apart from the narrative report, the following are attached:
 1. approved proposal
 2. attendance sheets
 3. results of M & E
4. Immediate dissemination and compliance to this memorandum is desired.

FEDERICO P. MARTIN, EdD., CESO VI
Schools Division Superintendent

For the SDS

SORAYA T. FACULO, PhD.
OIC- Assistant Schools Division Superintendent