



Office of the Superintendent

Division Memorandum Number: 428, s., 2017

CONDUCT OF REVIEW SESSIONS FOR PRINCIPALS TEST EXAMINEES

**TO: Division Chiefs
PSDS
School Heads
Principals' Test Examinees**

1. The Department of Education (DepEd), through the National Educators Academy of the Philippines (NEAP) and the Bureau of Human Resource and Organization Development (BHROD), and all Quality Assurance Divisions of each Regional Office-Quality Assurance Division (RO-QAD), shall administer the **2017 Principals' Test** on December 17, 2017. The examination shall serve as a mechanism for selecting competent school heads (SHs) in the public basic education sector.
2. In order to boost the confidence of SDO Baguio Examinees, a review program will be conducted which covers the role of School Heads anchored on the domains of the National Competency-Based Standards for School Heads (NCBSSH) stipulated in DO 32, s. 2010.
3. Interested applicants are invited to join the review classes for free. Please pre-register by sending names and school/office to jovyhrd434@gmail.com or call/ text **0946-0837963/ 446 - 6738**. The schedule is as follows:

Date	Time	Venue	Topic/s
November 25	9:00-12:00 noon	Division Office Conference Hall	1. The Roles of School Heads 2. Senior High School Implementation
December 2	9:00-12:00	Division Office Conference Hall	1. Instructional Leadership 2. Creating Student-Centered Learning Climate
December 8	9:00-12:00	Division Office Conference Hall	1. Understanding School Systems and Processes 2. School Management and Operations
December 11	3:00-5:00 P.M.	Division Office Conference Hall	1. Human Resource Management and Development 2. Personal and Professional Attributes
December 14	3:00-5:00	Division Office Conference Hall	1. Parent involvement and Partnerships 2. Legal Provisions and Updates

4. For immediate dissemination.


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Schools Division Superintendent