



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Cordillera Administrative Region  
Division of Baguio City  
LUCBAN DISTRICT



Unnumbered District Memorandum

To: All School Heads  
Tournament Managers  
School Sports Coordinators  
Coaches, Co-Coaches, Trainers, Chaperons  
Public and Private Schools

From: SANTIAGO ENGTONG  
Public Schools District Supervisor  
Lucban District

Subject: TRAINING OF ATHLETES FOR THE PALARONG LUNGSOD 2017

Date: November 24, 2017

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1. In preparation for the Palarong Lungsod 2017, all Lucban District athletes are scheduled to undergo intensive training starting on November 27, 2017 up to the opening of the Palarong Lungsod on December 6, 2017. The schedule of practices are as follows:
    - ❖ November 27-29 ( Monday-Wednesday) – 3:00-5:00 PM
    - ❖ December 1,4 & 5 ( Friday , Monday-Tuesday) 8:00 AM– 5:00 PM
  2. All coaches and trainers should strictly observe the “No Coach, No Practice, No Play” policy to ensure the safety of the athletes.
  3. School heads are advised to make necessary contingency plan for teachers who are involved in this activity. Make-up classes and contractual assignments must be given to the athletes to maintain their scholastic standing.
  4. The full support and cooperation of all concerned is enjoined.