



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
 #82 Military Cut-Off, Baguio City



## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: SGOD/SMME  
 Address: PR No.: 2017-11-382  
 Telephone No.: Quotation No.:  
 e-Mail: Date: 11/28/2017  
 Date received by the Supplier: ABC: Php 132,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 8, 2017 @ 1:00 PM

POSTED IN PHILGEPS

*for Soraya T. Faculo*  
**SORAYA T. FACULO, PhD.**  
 OIC-Assistant School Division Superintendent  
 Chairman, Bids and Awards Committee

### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

### Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	110	Pax	A.M. Snacks		
2	110	Pax	P.M. Snacks		
3	110	Pax	Lunch		
			Inclusive of function hall that can accommodate 110 pax , with sound system and projector. With chairs and tables.	<b>TOTAL</b>	
Purpose: Training-Workshop on MEA Technology <u>December 7-8, 2017</u>					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by:

## BUDGETARY BREAKDOWN

### A. Meals

Item No.	Quantity	Unit of Issue	Item Description	Estimated Unit cost	Estimated Cost
1	110	pax	Meals and Snacks – <b>December 7-8, 2017</b>	500	132,000.00
			AM Snack: boiled saging, ginataang bilo-bilo and canned juice		
			Lunch: Rice, Beef Kare-kare, nilagang baka & fresh fruits, & bottled water 350 ml		
			PM Snack: fresh fruit salad, tuna sandwich, canned juice		
2	110	pax	AM Snack: boiled camote, pancit bihon, puto and bottled juice		
			Lunch: Rice, Beef caldereta, chopsuey, pinikpikan, bottled water 350 ml		
			PM snack: cheese burger, canned juice, fruit pie		
3	110	pax	Function Hall, coffee, service water	Free of charge	
				<b>TOTAL</b>	<b>132,000.00</b>