



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
DIVISION OF BAGUIO CITY
 #82 Military Cut-Off, Baguio City



REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: CID
 Address: PR No.: 2017-12-997
 Telephone No.: Quotation No.:
 e-Mail: Date:12/22/2017
 Date received by the Supplier: ABC: Php 108,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____.

SORAYA T. FACULO, PhD.
 OIC-Assistant School Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	30	Pax	January 29-31, 2018 Venue, Accommodation, Meals and snacks -Breakfast, AM Snack, Lunch, PM, Snack and Dinner <i>In-house menu with free flowing coffee, juice and drinking water</i>		
TOTAL					

Purpose: Division training workshop on the enhancement of the pedagogical skills in teaching reading in the mother tongue of grade I and kindergarten teachers on 1 _____ January 29-31, 2018.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

Canvassed by:

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 Date/Telephone No.