



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
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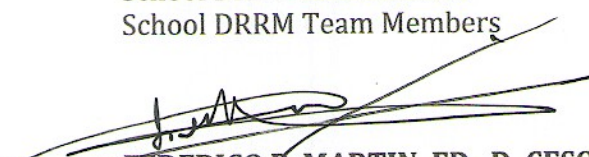
DepED DIVISION OF BAGUIO CITY

Dec 11 2017

RELEASED

DIVISION MEMORANDUM
No. 453s. 2017

To: Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
School DRRM Coordinators
School DRRM Team Members

From: 
FEDERICO P. MARTIN, ED., D. CESO VI
Schools Division Superintended

Subject: **Conduct of the Fourth National Simultaneous Earthquake Drill 2017**

Date: December 11, 2017

1. The Department of Education, in cooperation with the National Disaster Risk Reduction and Management Council and Office of Civil Defense – CAR, enjoins all public and private schools to participate in the conduct of the **Fourth Quarter Nationwide Simultaneous Earthquake Drill set on December 15, 2017 at 2:00 in the afternoon.**
2. Public and Private Schools are encourage to join and monitor the conduct of the activity by using the **Earthquake Drill Evaluation Form (enclosure 1)** and submitting the form on the conduct of the activity to the Division DRRM Coordinator, School Governance and Operation's Division on December 18, 2017.
3. As per coordination and consultation of City Disaster Risk Reduction and Management Council, the proposed focus school for the 4th National Simultaneous Earthquake Drill will be **Pines City National High School** to be observed and evaluated by members of the City DRRM, OCD and other DRRM agencies.
4. Immediate and wide dissemination of this memorandum is desired.



Enclosure 1

EARTHQUAKE DRILL EVALUATION FORM

Date/Time: _____ Place of Drill: _____
 School Name: _____
 Location in the school during the drill: _____
 Name of Evaluator: _____ Signature: _____
 The evaluator works in the Barangay Office: YES NO, pls. specify _____

A. Encircle the letter of your choice.

1. Is the siren loud enough to be heard by all the drill participants?
 a. YES b. NO *If NO, please elaborate:* _____
2. Did the drill participants practice the "Duck, Cover and Hold" technique during the Alarm Phase (while the siren is being sounded)?
 a. YES b. NO *If NO, please elaborate:* _____
3. During the Alarm Phase, what did the participants do?
 a. The participants evacuate while the bell is ringing.
 b. The participants waited for the siren to stop before evacuating.
 c. Others, please elaborate _____
4. Did the drill participants follow their designated routes to evacuation area?
 a. YES b. NO *If NO, please elaborate:* _____
5. What did the participants do during the evacuation phase?
 a. The participants run.
 b. The participants walk casually.
 c. The participants walk faster than normal.
6. Did the drill participants bring any first aid kit or any item noticeable during the evacuation phase?
 a. YES b. NO *If NO, please elaborate:* _____
7. Did the drill participants conduct the headcount during the headcount phase?
 a. YES b. NO *If NO, please elaborate:* _____
8. Is the evacuation area big enough to accommodate the evacuees?
 a. YES b. NO *If NO, please elaborate:* _____
9. What did the participants do while they are in the evacuation area?
 a. The participants stay in the evacuation area.
 b. The participants move to other place.
 c. The participants go back to the building without instruction.

B. Please write down your observations in the space provided.

1. Any other problem observed during the drill that might need to be addressed?
 Please elaborate: _____
2. How long did it take for all the drill participants to vacate the building and time to reach the designated evacuation area? _____
3. Observed Number of Participants (estimates will do): _____

PARTICIPANTS	NO. OF LEARNERS	NO. OF PWDS	NO. OF PERSONNEL
COUNT			

C. If you have suggestions, please write them down in the space below.

