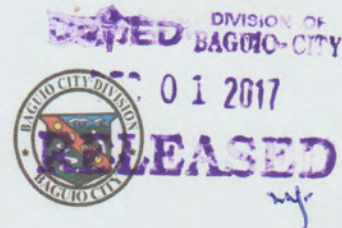




Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-off Road, Baguio City
Telefax # 442-7819



DIVISION MEMORANDUM

No. 435s. 2017

To: Public Elementary and Secondary School Heads / Representative

From: ~~FEDERICO P. MARTIN, ED., D. CESO VI~~
Schools Division Superintendent

Subject: **Incident Command System Executive Course for Division of Baguio Public School Heads.**

Date: November 30, 2017

1. Our stake holders and location of our schools are always in harm's way from natural hazards because of the country's geography and geology. In addition, there are other emerging hazards that our students, teachers and stakeholders have to contend with such as climate change, pandemic situations and acts of terrorism that require effective and efficient response management system.

The lessons of past disaster events have also manifested the inadequacy and/or lack of an effective on-scene management of emergency operations in our schools and confirmed the presence of gaps in responding to emergencies/ calamities in the absence of an Incident Commander.

The importance of a standard emergency response in controlling and monitoring of resources is very important in saving lives and protecting our students thus our schools are given this Incident Command System Orientation to further enhance emergency responses in our schools.

2. The 1-day Executive Incident Command System Course will be held on December 4, 2017 at 3rd Floor Division Office Multipurpose Hall from 8:00 AM to 5:00 PM. And will be attended by Public School Heads or a Representative.
3. Our resource speaker will be **Mr. Louie Glenn G. Lardizabal** from City Disaster Risk Reduction and Management Council, Regional ICS CADRE & President of Cordillera Regional Incident Management Team.
4. Your attendance to the orientation is earnestly desired.