



INVITATION TO BID FOR

Board and Lodging for the 4th National Conference for the Special Program in Sports

Bid Reference No. 018, s.2017
Approved Budget for the Contract – P 1,526,400.00

1. The *Department of Education, Schools Division of Baguio City*, through its *FY 2016 GAA (Sub-ARO OSEC-CAR-17-8714)*³ intends to apply the sum of **One Million Five Hundred Forty Six Thousand Four Hundred Pesos (P 1,546,400.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Board and Lodging for the 4th National Conference for the Special Program in Sports**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Department of Education, Schools Division of Baguio City* now invites bids for **Board and Lodging for the 4th National Conference for the Special Program in Sports**.⁴ Delivery of the Goods is required *upon acceptance of Notice to Proceed*. Bidders should have completed, within *at least 6 months* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

In addition,

- (i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from **Department of Education, Schools Division of Baguio City, # 82 Military Cu-Off, Baguio City** and inspect the Bidding Documents at **www.depedpines.com** or the address given during *Monday to Friday 8:00 AM - 5:00 PM*.

³ In the case of National Government Agencies, the General Appropriations Act and/or continuing appropriations; in the case of GOCCs, GFIs, and SUCs, the Corporate Budget for the contract approved by the governing Boards; in the case of (LGUs, the Budget for the contract approved by the respective *Sanggunian*. (Section 5(a), R.A. 9184)

⁴ A brief description of the type(s) of Goods should be provided, including quantities, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **December 1, 2017** from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of One Thousand Five Hundred Pesos only (P1,500.00).*

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The *Department of Education, Schools Division of Baguio City* will hold a Pre-Bid Conference⁵ on **December 8, 2017, 9:00AM** at *Department of Education, Schools Division of Baguio City Conference Hall*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **December 21, 2017, 2:45 PM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.

Bid opening shall be on **December 21, 2017, 3:00 PM** at *DepED, Schools Division of Baguio City Conference Hall, # 82 Military Cut-Off, Baguio City*. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The *Department of Education, Schools Division of Baguio City* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

SORAYA T. FACULO, Ph.D.

BAC Chairperson

Department of Education, Schools Division of Baguio City

Address: # 82 Military Cut-Off, Baguio City

Email Add: depedbagueocity@gmail.com

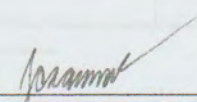
Telefax No.: (074) 442 - 7819

Website: www.depedpines.com

For:

SORAYA T. FACULO

BAC Chairperson


JULIET C. SANNAD

BAC Vice Chairperson

⁵May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

PURCHASE REQUEST

Entity Name: _____ Fund Cluster: _____

Office/Section : _____ PR No.: _____ Date: _____
 Responsibility Center Code : _____

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	unit	Board and Lodging (Jan.23-26,20180	318 pax	4,800	1,526,400.00
		SPECIFICATIONS			
		Air conditioned Room, 3-4 pax/room, conference hall with audio visual equipment, lift for PWD's and Senior citizens, free tarpaulin, over flowing cofee and water			

Purpose: _____
4th National conference for the Special Program in Sports

Requested by: *Lolita A. Manzano* Approved by: *Federico P. Martin*
 Signature : _____ Printed Name : **LOLITA A. MANZANO** _____
 Designation : **EPS- MAPEH** _____ **FEDERICO P. MARTIN**
 Schools Division Superintendent

RECEIPT AVAILABLE
 PAP
 EPO/SUB-ARG NO 151

[Signature]
BELEN R. TOMIN
 Administrative Officer - V