



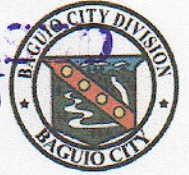
Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
DIVISION OF BAGUIO CITY
#82 Military Cut-off Road, Baguio City, 2600

Website: www.depedpines.com | Email: depedbaguio@gmail.com
Telefax: 442-7819

DEPED DIVISION OF BAGUIO CITY

DEC 20 2017

RELEASE




December 19, 2017

OFFICE MEMO No. 008,

CONDUCT OF INTERNAL AUDIT OF THE CANTEEN

To: Lilibeth Degsi, Accountant
Belen Tomin, Budget Officer
Robert Gonzales, AO V

1. In view of this Office's priorities to continually improve its financial performance through assessing all available resources, an internal audit of the Canteen's financial standing for the last five (5) years is required.
2. A team composed of the above-mentioned personnel is organized to ensure that the audit report including recommendations will be submitted on or before **JANUARY 30, 2018**.
3. The findings shall be used for policy decisions and action.
4. For immediate dissemination and compliance.


FEDERICO P. MARTIN, EdD, CESO VI
Schools Division Superintendent