



REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:
Address:
Telephone No.:
e-Mail:
Date received by the Supplier:

Requesting Unit:
PR No.: 2017-11-395
Quotation No.: 2017-12-189
Date: December 5, 2017
ABC: 420,971.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____.

SORAYA T. FACULO, Ph.D.
OIC-Assistant School Division Superintendent
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

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| Item No. | Qty. | Unit | Item Description | Unit Price | Total Price |
|----------|------|---------|---|------------|-------------|
| 1 | 1 | Package | Delivery Trip Package Day 1 I. Manpower a. Manpower (Driver) b. Manpower (Helper) x 3 pax II. Meal Allowance (2 snacks, 1 meal for each) (6 pax – Driver, Three (3) Driver Helpers, Delivery Inspector, Inspector Helper) III. Vehicles Available for Delivery (Must have at least one (1) of each vehicle readily available for delivery. Appropriate vehicle shall be used depending on the Delivery Route given) a. Aluminum Closed Van at least 3500 kgs gross capacity b. Closed Van at least 1000 kgs gross capacity c. Gas allowance for vehicles d. Repair and Maintenance Fee e. Contingency Fee | | |
| 2 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 2 | | |
| 3 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 3 | | |
| 4 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 4 | | |
| 5 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 5 | | |
| 6 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 6 | | |
| 7 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 7 | | |

| | | | | | |
|-----|---|---------|--|--------------|--|
| 41* | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 41 | | |
| 42 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 42 | | |
| 43 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 43 | | |
| 44 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 44 | | |
| 45 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 45 | | |
| 46 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 46 | | |
| 47 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 47 | | |
| 48 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 48 | | |
| 49 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 49 | | |
| 50 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 50 | | |
| 51 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 51 | | |
| 52 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 52 | | |
| 53 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 53 | | |
| 54 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 54 | | |
| 55 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 55 | | |
| 56 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 56 | | |
| 57 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 57 | | |
| 58 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 58 | | |
| 59 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 59 | | |
| 60 | 1 | Package | Delivery Trip Package – (see above for specifications) – Day 60 | | |
| | | | **Must distribute at least 15,000 textbooks in a five (5) school days** | | |
| | | | | TOTAL | |

Purpose: Delivery of Learning Resources

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

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Canvassed by: