



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
DIVISION OF BAGUIO CITY
 #82 Military Cut-Off, Baguio City



REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: CID
 Address: PR No.:
 Telephone No.: Quotation No.:
 e-Mail: Date:12/21/2017
 Date received by the Supplier: ABC: Php 94,090.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____.

SORAYA T. FACULO, PhD.

OIC-Assistant School Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
			Lease of Venue with Meals and Snacks for January 24-26, 2018		
1	77	Pax	Breakfast, AM Snack, Lunch and PM Snacks -In-house menu		
2	2	Pax	Board and Lodging for Officials		
			Venue: Baguio City Venue is inclusive of a hall for plenary sessions, six rooms with LCD Projector/sound system/tables/chairs/well-ventilated & free from noise -good for breakout sessions		
				TOTAL	

Purpose: Division Retooling of School Heads on IPED Implementation

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.

Canvassed by: