



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-Off, Baguio City



REQUEST FOR QUOTATION


Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:
Address:
Telephone No.:

Requesting Unit:
PR No.: 2018-01-004
Quotation No.: 2018-01-004
Date: January 16, 2018
ABC: 24,530.00

e-Mail:
Date received by the Supplier:

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____.


SORAYA T. FACULO, PhD. 1/16/18
OIC-Assistant School Division Superintendent
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

| Item No. | Qty. | Unit | Item Description | Unit Price | Total Price |
|----------|------|--------|--|--------------|-------------|
| 1 | 6 | Gallon | Liquid bleach | | |
| 2 | 2 | Can | Floor wax (large) | | |
| 3 | 24 | Piece | Deodorant cake | | |
| 4 | 12 | Liter | Fabric conditioner | | |
| 5 | 1 | Bottle | Glass cleaner | | |
| 6 | 2 | Gallon | Muriatic acid | | |
| 7 | 24 | Kilo | All detergent powder (1 kilogram) | | |
| 8 | 30 | Bottle | Toilet bowl cleaner (1 liter) | | |
| 9 | 12 | Kilo | Laundry powder | | |
| 10 | 75 | Bundle | Garbage bags (XL-37" x 40") 10pc/bundle | | |
| 11 | 20 | Bundle | Garbage bags (Small-22" x 24") 10pc/bundle | | |
| 12 | 6 | Piece | Toilet brush w/ wooden handle | | |
| 13 | 6 | Piece | Mop w/ wooden (6') handle | | |
| 14 | 24 | Pair | Rubber gloves (XXL) | | |
| 15 | 2 | Piece | Trash bin with cover (18" diameter) | | |
| 16 | 2 | Piece | Drums (plastic) | | |
| | | | | TOTAL | |

Purpose: for PFVR office use (janitorial supplies)

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by: