



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
DIVISION OF BAGUIO CITY
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DEPED DIVISION OF BAGUIO-CITY
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Office of the Superintendent

Division Memorandum No. 04, s, 2018

PARTICIPANTS TO THE ORIENTATION ON THE USE OF TA MECHANISM MANUAL OF OPERATION

**TO: SGOD and CID (OIC) Chiefs
Identified Participants**

1. Pursuant to Regional Memorandum No. 352, s. 2017, Re: **Orientation on the Use of TA Mechanism Manual of Operation**, the Regional Office shall conduct an orientation for TA providers **on January 9-10, at Hotel Ariana, Bauang, La Union.**
2. The activity aims to orient the members of the Regional and Division Field Technical Team (RFTAT) on the use of the manual of operation in the provision of technical assistance and to strengthen the collaboration among the members of the RFTAT.
3. The following are the participants for SDO- Baguio:

NAME	GENDER	OFFICE	POSITION
1. Arthur Tiongan	M	SGOD	Chief
2. Sharon Christiane Castillo	F	SGOD	SEPS, SMME
3. Jovelyn Petra Balantin	F	SGOD	SEPS, HRD
4. Brenda Awingan	F	CID	PSDS
5. Lourdes Lomas-e	F	CID	PSDS
6. Simeon Yangyang	M	CID	PSDS
7. Leonard Dawaton	M	CID	PSDS
8. Rufina Suanding	F	CID	PSDS
9. Marilyn Api-it	F	CID	EPS
10. Marina Tabangcura	F	CID	EPS
11. Lolita Manzano	F	CID	EPS
12. Fernando Eleponga	M	CID	EPS
13. Armi Victoria Fiangaan	F	CID	EPS
14. Brenda Cariño	F	Irisan NHS	Principal III
15. Joseph Estigoy	M	Lucban ES	Principal III

4. Supplies, materials, food, accommodation and other incidental expenses shall be charged against regional funds while travel expenses of SDO participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
5. The participants are advised to be at the venue before 7 A.M. of January 9. (Day 1)
6. Wide dissemination of this memorandum to all concerned is desired.

FEDERICO P. MARTIN, EdD.,CESO VI
Schools Division Superintendent