



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
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DIVISION MEMORANDUM

No. 31, s. 2018


**Notice of Meeting**  
**Division Research Technical Working Committee (TWC) Members**

To : **All School Heads**  
**Division Research Technical Working Committee (TWC) Members**  
**for SY 2017-2018**

1. Please be informed that there will be a meeting on 22 January 2018, 3:30 PM at the Division Conference Hall I. Agenda will be as follows:
  - a. Division research workflow
  - b. Tips on research evaluation
  - c. Issues and concerns
  - d. Other matters
2. All TWCs with class schedule/s during the meeting must be endorsed accordingly.
3. Immediate and wide dissemination of this Memorandum to all concerned is desired.

**FEDERICO P. MARTIN, CESO V, EdD**  
Schools Division Superintendent

For the SDS:

  
**SORAYA T. FACULO, PhD**  
OIC – Assistant Schools Division Superintendent ✓  
Chair, Schools Division Research Committee