



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
Division of Baguio City  
#82 Military Cut-Off, Baguio City  
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DEPED DIVISION OF BAGUIO CITY


JAN 25 2018

RELEASED

**Division Memorandum**

No. 44, s. 2018

To: **Chiefs**  
**Education Program Supervisors**  
**Public Schools District Supervisors-Secondary**  
**All Public Secondary School Heads,**

From:   
**FEDERICO P. MARTIN, CESO V**  
**Schools Division Superintendent**  
**Schools Division of Baguio City**

Subject: **ADMINISTRATION OF ENGLISH PROFICIENCY TEST FOR TEACHERS**  
**(EPT) AND PROCESS SKILLS TEST (PST) IN SCIENCE AND**  
**MATHEMATICS FOR GRADES 9 & 10 PUBLIC SCHOOL TEACHERS**

Date: **January 19, 2018**

1. Pursuant to DepEd Memorandum No. 107, s. 2017, the administration of English Proficiency Test for Teachers (TEPT) and Process Skills Test (PST) in Science and in Mathematics for Grades 9 and 10 is scheduled on January 28, 2018 at Baguio National High School-Main.
2. Relative to this, all Grades 9 & 10 public secondary school teachers who are handling Science and Mathematics are required to be at the testing venue on or before 7.30 A.M. on the said date.
3. As per testing guidelines, the testing staff at the Division level are the following:
  - a. Federico P. Martin, CESO V - SDS
  - b. Juliet C. Sannad -Division Testing Coordinator
  - c. Roberto R. Gonzales -Chief Examiner/AO
  - d. Brenda Carino -Room Supervisor
  - e. Leonard N. Dawaton -Assistant Division Testing Coordinator  
PSDS/Room Examiner
  - f. Brendalee C. Awingan -Room Examiner/PSDS
  - g. Dolores Comom -Room Examiner, HT VI
  - h. Nora D. Dalapnas - Room Examiner, HT VI
  - i. Loisa Dominguez -Clerk
  - j. Maximina Lingayo -Utility (BCNHS)
  - k. Roger Banggowoy -Security Guard (BCNHS)
4. There will be an orientation of the Testing Staff on Friday, January 26, 2018 at 9:00 A.M. at the Division Office Conference Hall.
5. Immediate dissemination of this memorandum to all concerned is desired.