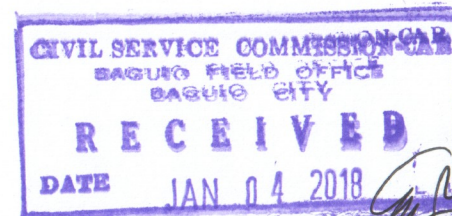


Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Division of Baguio City  
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Department of Education Division of Baguio City in the CSC website:

**FEDERICO P. MARTIN, Ed.D. CESO VI**

Schools Division Superintendent  
(Head of Agency)

Date: January 3, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	School Principal III	OSEC-DECSB-SP3-90001-2011	SG-21	573,348.00	Bachelor's degree in Secondary Education, or Bachelor's degree with 18 professional education units + 6 units of Management	2 years as Principal	40 hours of relevant training	RA 1080 (Teacher)	Irisan National High School
1	School Principal I	SP1-90466-2010	SG-19	469,812.00	Bachelor's degree in Elementary Education, or Bachelor's degree with 18 professional education units	HT for 1 year; or TIC for 2 years; or MT for 2 years; or Teacher III for 5 years	40 hours of relevant training	RA 1080 (Teacher)	Dofia Aurora H. Bueno Elementary School
1	Teacher III	TCH3-90339-2014	SG-13	279,084.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in education with appropriate major	2 years relevant experience	None required	RA 1080 (Teacher)	Guisad Valley National High School
1	Teacher I (Senior High School)	TCH1-90386-2016	SG-11	235,440.00	Bachelor's degree with a major in field(s) under the Track; or any Bachelor's degree plus at least 15 units of specialization in the relevant subject	None required	None required	RA 1080 (Teacher)	BCHS
2	Administrative Assistant II	ADAS2-90036-2014; ADAS2-90080-2016	SG-8	189,816.00	Completion of wo years studies in college	1 year relevant experience	4 hours relevant training	Career Service (Sub-professional) First level Eligibility	Division Office

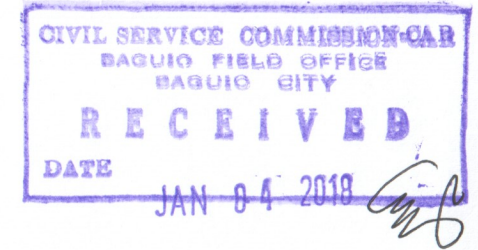
DATE OF PUBLICATION:

JAN 05 2018

**Requirements:**

\* 1 folder for the original and 4 folders photocopies of the following:

- \*Application letter
  - \* Resume
  - \*Performance Rating for the last three rating periods with numerical value
  - \*Service Record
  - \*Certificate of Employment
  - \* Photocopy of certificate of eligibility/rating/license
  - \*Outstanding accomplishments (Awards, Innovation, Research and Devt. Project, Publication/Authorship, Consultancy/Resource Speakership)
  - \*Transcript of Records
  - \*Certificate of Trainings and seminars attended relevant to the position applied for.
  - \*and other pertinent documents with table of contents and tabbings.
- \* Application letter shall be filed at the DepEd-CAR, Division of Baguio City on or before January 19, 2018.
- \* Interview of qualified applicants shall be announced later.



DATE OF PUBLICATION: JAN 05 2018

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