



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
#82 Military Cut-Off, Baguio City



## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

Supplier: Requesting Unit:  
Address: PR No.: 2018-01-008  
Telephone No.: Quotation No.: 2018-01-011  
e-Mail: Date: January 23, 2018  
Date received by the Supplier: ABC: 30,720.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than 01/30/2018 @ 11:00AM

**SORAYA T. FACULO, PhD.**  
OIC-Assistant School Division Superintendent  
Chairman, Bids and Awards Committee

### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

### Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	72	Piece	Cellcard Prepaid (Smart 300)		
2	24	Piece	Cellcard Prepaid (Globe 300)		
			<b>**Note: prepaid cards should expire on 2019 or 2020</b>		
				<b>TOTAL</b>	
Purpose: Communication Allowance for SDS and ASDS for the year 2018 (January to December)					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by: