



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-off Road, Baguio City
Telefax # 442-7819



DIVISION MEMORANDUM
No. 59s. 2018

To: Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
School DRRM Coordinators

From: **FEDERICO P. MARTIN, ED., D.** *CSOV*
Schools Division Superintendent


SORAYA T. FACULO, Ph.D.
Office of the Assistant Schools Division Superintendent

Subject: **CY 2018 Schedule of the Quarterly Conduct of the National Simultaneous Earthquake Drill (NSED)**

Date: February 7, 2018

One of the policy stated in the National Disaster Preparedness Plan as embedded in the fourth priority area of the Sendai Framework for Action 2015-2030 includes the target: "to promote regular disaster preparedness, response, and recovery exercise"

As an instrument to prepare our students, teachers and stakeholders of the department the Office of Civil Defense issued the schedule for the **CY 2018 Schedule of the Quarterly Conduct of the National Simultaneous Earthquake Drill (NSED)** which is hereby disseminated:

1st Quarter	15 February 2018
2nd Quarter	10 May 2018
3rd Quarter	16 August 2018
4th Quarter	15 November 2018

The scheduled time for the 1st National Simultaneous Earthquake Drill (NSED) will be at **2:00 PM**, February 15, 2018.

Public and private schools are informed to actively join and participate to create a culture of awareness and evaluate school contingency/evacuations plans on what to do in times of emergencies.

Immediate and wide dissemination of this memorandum is desired.



Enclosure 1

EARTHQUAKE DRILL EVALUATION FORM

Date: _____ Time : _____ Place of Drill: _____
 School Name: _____
 Location in the school during the drill: _____
 Name of Evaluator: _____ Signature: _____
 The evaluator from LGU/NGO: YES NO, pls. specify _____

A. Encircle the letter of your choice.

1. Is the siren loud enough to be heard by all the drill participants?
 a. YES b. NO *If NO, please elaborate:* _____

2. Did the drill participants practice the "Duck, Cover and Hold" technique during the Alarm Phase (while the siren is being sounded)?
 a. YES b. NO *If NO, please elaborate:* _____

3. During the Alarm Phase, what did the participants do?
 a. The participants evacuate while the bell is ringing.
 b. The participants waited for the siren to stop before evacuating.
 c. Others, please elaborate _____.

4. Did the drill participants follow their designated routes to evacuation area?
 a. YES b. NO *If NO, please elaborate:* _____

5. What did the participants do during the evacuation phase?
 a. The participants run.
 b. The participants walk casually.
 c. The participants walk faster than normal.

6. Did the drill participants bring any first aid kit or any item noticeable during the evacuation phase?
 a. YES b. NO *If NO, please elaborate:* _____

7. Did the drill participants conduct the headcount during the headcount phase?
 a. YES b. NO *If NO, please elaborate:* _____

8. Is the evacuation area big enough to accommodate the evacuees?
 a. YES b. NO *If NO, please elaborate:* _____

9. What did the participants do while they are in the evacuation area?
 a. The participants stay in the evacuation area.
 b. The participants move to other place.
 c. The participants go back to the building without instruction.

B. Please write down your observations in the space provided.

1. Any other problem observed during the drill that might need to be addressed?
 Please elaborate: _____

2. How long did it take for all the drill participants to vacate the building and time to reach the designated evacuation area? _____

3. Observed Number of Participants (estimates will do):

PARTICIPANTS	LEARNERS	PWDS	PERSONNEL	PARENTS
COUNT				

C. If you have suggestions, please write them down in the space below or back of the form.

***This form is based from Evaluation Form A in DepEd Order No. 48, s. 2012. Submit a consolidated Evaluation Form to the Division DRRM coordinator after the drill.**