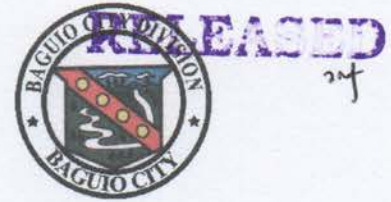




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Division of Baguio City
#82 Military Cut-Off, Baguio City
Tel. No.:4466138 Fax(074) 442 7819



Division Memorandum

No. 66, s. 2018

To: Chiefs
Education Program Supervisors
Public Schools District Supervisors-Elementary & Secondary
All Public and Private Elementary and Secondary School Heads
Child Protection Coordinators

From: 
FEDERICO P. MARTIN, CESO V
Schools Division Superintendent
Schools Division of Baguio City

Subject: **SUBMISSION OF ANNUAL REPORT ON CHILD PROTECTION CASES,
FOR SCH 2017-2018**

Date: **February 12, 2018**

1. Pursuant to DepEd Memorandum No. 011, s. 2018, re: **Additional Information To DepEd Memorandum No. 131, s. 2016 [Training and Designation of DepEd Child Protection Specialists(CPS)]**, all school heads are required to submit their Annual Report on Child Protection Cases using the format provided in Enclosure 1 and submit to their respective division and regional offices for consolidation. The consolidated reports shall be forwarded to the Office of the Undersecretary for Legal Affairs, 30 days before the end of each school year.
2. Anent the above, all **Public and Private Elementary and Secondary School Heads in the Division** are required to submit their School Annual Report on Child Protection Cases using the attached format (Enclosure 1) on or before **February 23, 2018**, received by the records section at the Division Office and submitted to Ms. Brendalee C. Awingan, at the Curriculum Implementation Division, (with cp. No. 09360248175), for purposes of consolidation.
3. The **officers of the Association of Private Schools Administration (APSA) – Baguio City** are further requested to facilitate the dissemination of information to all private schools for prompt compliance for the timely submission of reports.
4. Immediate dissemination of this memorandum to all concerned is desired.

[Enclosure No. 1 to DepEd memorandum No. 11, s. 2018]

**ANNUAL REPORT ON CHILD PROTECTION CASES
SY 2017-2018**

NAME OF SCHOOL HEAD: _____

NAME OF SCHOOL: _____

ADDRESS OF SCHOOL: _____

NAME OF CHILD PROTECTION COORDINATOR: _____

DIVISION: _____

REGION: _____

MONTH	CASE DETAILS	ACTION TAKEN	REMARKS
A. BULLYING CASES			
B. CHILD ABUSE CASES			

Prepared by:

School Head

Noted:

JULIET C. SANNAD, ED.D.
Child Protection Specialist
Schools Division of Baguio City