



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
DIVISION OF BAGUIO CITY
 #82 Military Cut-Off, Baguio City




REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:
Address:	PR No.: 2018-01-018
Telephone No.:	Quotation No.: 2018-02-022
e-Mail:	Date: February 14, 2018
Date received by the Supplier:	ABC: 2,820.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____.


SORAYA T. FACULO, PhD.
 OIC-Assistant School Division Superintendent
 Chairman, Bids and Awards Committee *per*

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	10	Piece	Rubber Stamp		
			**Please see attached file (Design and Quantity)		
			TOTAL		

Purpose: Rubber stamp to be used by the different departments/units of the Division Office

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 Tin

 Date/Telephone No.

Canvassed by:

FEDERICO P. MARTIN, Ed.D., C.Ed.D., CESO V
Schools Division Superintendent

Quantity

- 2

LILIBETH G. DEGSI, CPA
Accountant III

- 1

Atty. Annette L. Doyaoen
BAC Secretariat Head

- 1

Annette L. Doyaoen
Attorney III

- 1

SUBJECT FOR RECALL

- 1

COC used within 30 days

- 1

Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY

- 1

CERTIFIED TRUE COPY

ROBERTO R. GONZALES
Administrative Officer V

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