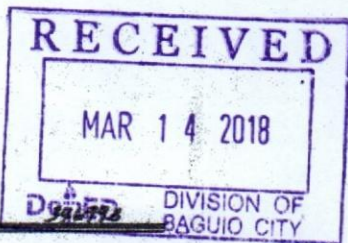




Republic of the Philippines  
**Department of Education**



Office of the Undersecretary for Finance  
 Disbursements and Accounting

March 6, 2018



DEPED-CAR Time: \_\_\_\_\_

**MEMORANDUM**

**To: ALL REGIONAL DIRECTORS  
 THE DIRECTOR IV, BUREAU OF HUMAN RESOURCE AND  
 ORGANIZATIONAL DEVELOPMENT**

**Attention: Chiefs, Regional Administrative and Finance Divisions, and Central  
 Office Personnel Division  
 Heads, Regional Payroll Services Units (RPSUs)  
 Heads, Implementing Unit (IU) - Secondary Schools**

**FROM: VICTORIA L. MEDRANA CATIBOG  
 Undersecretary for Finance – Disbursements and Accounting (DA)**

**SUBJECT: AUTOMATIC PAYROLL DEDUCTIONS FOR THE PAYMENT OF  
 INSURANCE PREMIA, SAVINGS DEPOSITS, AND MUTUAL AID  
 SYSTEM (MAS) MEMBERSHIP FEES**

This refers to the monthly deductions from the salaries of DepEd personnel for the payment of insurance premia, savings deposits, and MAS membership fees to entities that were accredited under this Department's Automatic Payroll Deduction System (APDS) Program for the said types of businesses.

Please be informed that the effectivity of the APDS-Memorandum of Agreement (MOA) between the Department and the aforementioned entities ended on December 31, 2017 with the expiration of the last six-month extension of the said MOAs. Based on item no. 7.5/7.6<sup>1</sup> in the MOA, collections shall be stopped 60 days after its termination, whether or not the payments for insurance premia, savings deposit, or MAS memberships are not yet completed.

Consequently, effective immediately, no new billings for such businesses shall be accepted and incorporated in the payroll by the RPSUs, IU Secondary Schools, and Personnel Division until further notice. However, to ensure that the DepEd personnel's insurance policies, memberships, and benefits from the said entities do not lapse, the salary deductions already incorporated in the payroll shall be continued until their respective termination dates. This is in accordance with the President's Veto Message, which mandates the conditional implementation of Section 48 (Authorized Deductions) of the General Provisions of the FY 2018 General Appropriations Act, which stipulates in part that "Government agencies are not merely collecting agents for these institutions, but influential representatives of government employees availing of this salary deduction facility. Government agencies should, therefore, leverage the facility given to these institutions to secure for government employees the most

<sup>1</sup> Item no. 7.5 for MOAs with Insurance companies. Item no. 7.6 for MOAs with MAS and cooperatives.

 Republic of the Philippines Department of Education CORDILLERA ADMINISTRATIVE REGION Wangal, La Trinidad, Benguet	March 14, 2018
To : The Schools Division Superintendents All Divisions	
For Information and compliance.	
 CORNELIA D. ADACI-DULNUAN Supervising Administrative officer	
Admin/ETA/tervinsjohn	

To: Mildred

Fr: Stamp (Dissemination)

Thanks: ~~\_\_\_\_\_~~

FEDERICO P. MARTIN, Ed.D., G. Ed.D, CESO V  
 Schools Division Superintendent

Note: Please photocopy for me

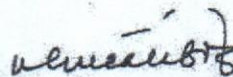
To: All School Administrators, Principals & Teachers In-Charge  
 (Elementary & Secondary)  
 FOR YOUR INFORMATION & APPROPRIATE ACTION

FEDERICO P. MARTIN, Ed.D, CESO VI  
 Schools Division Superintendent

favorable terms possible for the protection of their rights and the promotion of their interest" (Underscoring supplied)

Attached, for your information, is a similar Advisory issued to the APDS codeholders concerned.

For compliance.



**V.L.M. CATIBOG**

Copy furnished:

**LEONOR MAGTOLIS BRIONES**  
Secretary, this Department

**ATTY. NEPOMUCENO A. MALALUAN**  
Assistant Secretary and Chief of Staff, this Department



Republic of the Philippines  
**Department of Education**

*Office of the Undersecretary for Finance  
Disbursements and Accounting*

March 6, 2018

**ADVISORY**

**To All Codeholders Under the Department's  
Automatic Payroll Deduction System (APDS) for Insurance Premia,  
Savings Deposits, and Mutual Aid System (MAS) Membership Fees**

This refers to the monthly deductions from the salaries of DepEd personnel for the payment of insurance premia, savings deposits, and MAS membership fees to your organizations.

Following the end of the effectivity of our APDS-Memorandum of Agreement (MOA) last December 31, 2017, when the last six-month extension of the said MOA expired, please be informed that this Department shall no longer accept nor incorporate in the payroll of its personnel new billings from your organizations until further notice. However, to ensure that the concerned DepEd personnel's insurance policies, memberships, and benefits with your organizations do not lapse or are not disrupted, the Department's payroll processors at the Central and Regional Offices, and Implementing Unit Secondary Schools will continue the salary deductions already incorporated in the payroll until their respective termination dates. This is in accordance with the President's Veto Message, which mandates the conditional implementation of Section 48 (Authorized Deductions) of the General Provisions of the FY 2018 General Appropriations Act, which stipulates in part that "Government agencies are not merely collecting agents for these institutions, but influential representatives of government employees availing of this salary deduction facility. Government agencies should, therefore, leverage the facility given to these institutions to secure for government employees the most favorable terms possible for the protection of their rights and the promotion of their interest." (Underscoring supplied)

For your guidance. Thank you for your cooperation and understanding.

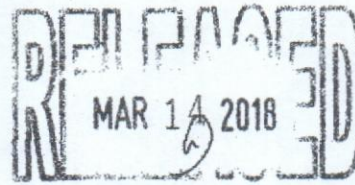
  
**VICTORIA L. MEDRANA CATIBOG**  
Undersecretary

**Copy Furnished:**

- 1. LEONOR MAGTOLIS BRIONES**  
Secretary, this Department
- 2. ALL REGIONAL DIRECTORS**  
DepEd Regions I to XIII, CAR, and NCR
- 3. MARIA LOURDES D. PANTOJA**  
Director IV, Bureau of Human Resource and Organizational Development



REGIONAL MEMORANDUM  
NO. 098-2018



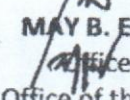
March 12, 2018

DEPED-CAR Time: \_\_\_\_\_

**TRAINING – WORKSHOP FOR MATHEMATICS TEACHERS IN CORDILLERA ADMINISTRATIVE REGION  
SCIENCE TEACHER ACADEMY FOR THE REGION (S.T.A.R.)**

To: **Schools Division Superintendents  
Divisions Mathematics Supervisors**

1. The Science Education Institute of the Department of Science and Technology (SEI-DOST) is implementing the Project S.T.A.R. or "Science Teacher Academy for the Regions" which aims to develop a critical mass of teachers through the conduct of innovative teacher trainings in the years 2014 to 2018. Science Teacher Academy for the Region (S.T.A.R.) trainings were successfully carried out in partnership with Teacher Education Institutions (TEIs) in the regions, Saint Louis University (SLU) for Cordillera Administrative Region (CAR) and with the full support of Department of Education Regional Office. In this regard, a training will be conducted on April 17 – 19, 2018 at Saint Louis University, Gerard Decastaeker Building, Navy Base, Baguio City.
2. The objectives of this Training – Workshop are as follows:
  - a. Acquire skills in the proper implementation of "Teaching Math through Problem Solving" in the designing of their lesson plan.
  - b. Integrate contextualization and interdisciplinary relationships among the concepts being developed in the classroom and in the other fields.
  - c. Develop confidence among the teacher-participants in aligning content, teaching strategies and assessment strategies in their lesson.
3. Participants are five (5) elementary math teachers per division and their corresponding Education Program Supervisor in Mathematics.
4. Schools Division Offices (SDOs) are requested to submit list of participants following the template in enclosure 1 on or before March 30, 2018 through email ad [marlonyeepalbusa@yahoo.com.ph](mailto:marlonyeepalbusa@yahoo.com.ph) or [faveprprt@yahoo.com](mailto:faveprprt@yahoo.com) or text at the following numbers 09508649391 / 09956018859 / 09123647002.
5. Attached herewith is the training matrix and list of number of participants.
6. Meals, snacks and training kits will be shouldered by the DOST while travelling expenses and board & lodging shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. Immediate and wide dissemination of this memorandum is advised.

  
**MAY B. ECLAR, Ph D, CESO V**  
Officer – In – Charge  
Office of the Regional Director

# PROGRAM OF ACTIVITIES

Gerard Decaestecker Hall  
 Saint Louis University  
 April 17-19, 2018

April 16, 2018 (Day 0)

ARRIVAL OF PARTICIPANTS

ARRIVAL OF PARTICIPANTS	
8:00-8:30	Registration
8:30-9:00	Opening Program
	<p><i>Invocation and Singing of the Philippine National Anthem</i>                      STELLARIS Choir</p> <p><b>WELCOME ADDRESS</b>                      DR. FELINA P. ESPIQUE                      Dean, School of Teacher Education and Liberal Arts                      Saint Louis University</p> <p><b>MESSAGE</b>                      EMILIA M. FAUSTINO                      Chief Education Supervisor                      Curriculum &amp; Learning Management Division                      DepEd Cordillera Administrative Region</p>
9:00-10:30	<p><b>Interdisciplinary Contextualization for Math Education</b>                      Marlon Y. Palbusa                      Associate Professor, School of Teacher Education and Liberal Arts                      Saint Louis University, Baguio City</p>
10:30- 12:00	<p><b>Lesson Study</b>                      Ferina G. Peralta                      Associate Professor, School of Computing and Information Sciences                      Saint Louis University, Baguio City</p>
12:00-1:00	LUNCH
1:00-3:00	<p><b>Teaching Math Through Problem Solving</b>                      Ruby Jane L. Anamong                      Associate Professor, School of Teacher Education and Liberal Arts                      Saint Louis University, Baguio City</p>
3:00-3:15	Break
3:15-4:45	<p><b>Sample Lesson 1 – Algebraic Expression (60 minutes)</b>                      Post Lesson Discussion (30 minutes)                      Ferina G. Peralta</p>
4:45-6:15	<p><b>Developing and Assessing Critical Thinking Skills</b>                      Marlon Y. Palbusa</p>

8:00-9:30	Sample Lesson 2 – Perimeter of a Triangle (60 minutes) Post Lesson Discussion (30 minutes) Ruby Jane L. Anamong
9:30 – 9:45	Break
9:45- 12:00	Preparation of Research Lesson -Guidelines, Groupings Romulo B. Basa
12:00-1:00	LUNCH
1:00-3:00	Preparation of Research Lesson
3:00-3:15	Break
3:15-5:30	Lesson Implementation 1, 2 and 3 (Post Lesson Discussion)

8:00-9:30	Lesson Implementation 4 and 5 (Post Lesson Discussion)
9:30-9:45	Break
9:45-12:00	Lesson Implementation 6, 7, and 8
12:00-1:00	Break
1:00-1:30	Sharing of Experiences on Curriculum Integration
1:30-3:00	Action Planning
3:00-3:30	Gallery Walk
3:30-4:00	Closing Program