



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-Off, Baguio City
Tel. No. (074) 442-7819



DIVISION MEMORANDUM

No. 102 s. 2018

RECEIVED
DIVISION OF
BAGUIO CITY
MAR 15 2018
RELEASED


**ELECTION OF OFFICERS AND CONDUCT OF ANNUAL GENERAL
ASSEMBLY MEETING OF THE BCSTEMPC**

To: All Public Elementary and Secondary School Heads
All Teachers
All Non-Teaching Personnel

1. This is to inform the field that there will be an election of officers and conduct of the 2018 Annual General Assembly Meeting of the Baguio City School Teachers and Employees Multi-Purpose Cooperative on March 16, 2018 at 1:00 o'clock in the afternoon at the PFVR Gym, Upper Session Road, Baguio City.
2. School Principals and/or Schools Heads are enjoined to allow their teachers and non-teaching personnel who are members of the Cooperative to attend this Assembly. Likewise, School Principals/School Heads shall make necessary arrangement for the non-disruption of classes on the said date and time.
3. All members of the cooperatives are hereby excused from their classes on this date and time.
4. Immediate dissemination and compliance with this Memorandum to all concerned is desired.

FEDERICO P. MARTIN, Ed. D. CESO VI
Schools Division Superintendent

For the office of the Schools Division Superintendent


SORAYA T. FACULO, Ph. D. 3/15
Assistant Schools Division Superintendent f