



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**CORDILLERA ADMINISTRATIVE REGION**

Wangal, La Trinidad, Benguet  
 Website: www.depedcar.gov.ph / Email: car@deped.gov.ph



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Regional Memorandum  
 No. **097-2018**

DEPED-CAR Time: \_\_\_\_\_

**Regional Training for Grade 1 Teachers on the Multi-factored Assessment Tools**

To: **Schools Division Superintendents**  
**All Divisions**

1. Mandatory to the conduct of the National Training of Trainers relative to the utilization of the Multi-factored Assessment Tools, the Regional Office, through the Curriculum and Learning Management Division, will lead a 5-day **Regional Training for Grade 1 Teachers on the Multi-Factored Assessment Tools (MFAT)** on **April 23 to 27, 2018** for **Batch 1** and on **April 30 to May 4, 2018** for **Batch 2**. Batch 1 will be composed of participants from the Divisions of Abra, Apayao, Baguio City, and Benguet. Batch 2 will be composed of participants from the Divisions of Ifugao, Kalinga, Mountain Province, and Tabuk City. Both training batches will be conducted at the **NEAPR Conference Hall, DepEd-CAR Compound, La Trinidad, Benguet**.
2. Objectives of this activity are for the Grade 1 teachers to be oriented on the use of the Multi-factored Assessment Tool (MFAT); prepared on the proper utilization of MFAT in their classes come SY 2018 to 2019; and capacitated to share inputs gained and utilize the MFAT results as basis for the provision of intervention.
3. Participation is expected from the School Principals of regular schools, Grade 1 Teachers, and Regional SPed Facilitators who were not trained on the MFAT.
4. Breakdown of participants is specified below:

Participants	No. of Participants	
	Batch 1 (April 23 to 27)	Batch 2 (April 30 to May 4)
<b>Regional Office</b>		
• Regional Director/Assistant Regional Director	1	1
• CLMD Chief and EPS in-charge of SPED	2	2
• Documenters and QAD Monitors	2	2
<b>Schools Division Offices</b>		
• Regional MFAT Trainers	13	13
• Elementary School Heads and Grade 1 Teachers	60	60
Abra = 15 (13 teachers; 2 SH)	/	
Apayao = 15 (13 teachers; 2 SH)	/	
Baguio City = 15 (13 teachers; 2 SH)	/	
Benguet = 15 (13 teachers; 2 SH)	/	
Ifugao = 15 (13 teachers; 2 SH)		/

To: All School Administrators, Principals & Teachers In-Charge  
 (Elementary & Secondary)


FOR YOUR INFORMATION & APPROPRIATE ACTION

**FEDERICO P. MARTIN, Ed.D, CESO V**  
 Schools Division Superintendent



Kalinga = 15 (13 teachers; 2 SH)		/
Mountain Province = 15 (13 teachers; 2 SH)		/
Tabuk City = 15 (13 teachers; 2 SH)		/
• Members of Training Team not trained on MFAT	18	18
Batch 1:		
<b>TOTAL</b>	<b>93</b>	<b>93</b>

5. Attached in *Enclosures 1, 2, and 3* are the list of names included in the Regional MFAT Training Team, list of Regional SPED Facilitators to participate in the MFAT Training, and Matrix for your guidance.
6. Schools Division Offices are to submit list of **confirmed** participants to attend the Regional Training following the template in *Enclosure No. 4* on or before **March 28** through email address [clmd.depedcar@gmail.com](mailto:clmd.depedcar@gmail.com)
7. Accommodation and meals (breakfast, lunch, dinner, morning and afternoon snacks) for 5 days will be charged to Downloaded Funds. First meal will be breakfast of April 23 (Monday) for Batch 1 and April 30 (Monday) for Batch 2. Last meal will be dinner of April 27 (Friday) for Batch 1 and dinner of May 4 (Friday) for Batch 2. Lodging of all field participants will be at the NEAP Dormitory.
8. Travel expenses and other meals not covered within the training duration will be charged to local funds subject to the usual accounting and auditing rules and regulations.
9. As per CSC and DBM Joint Circular No. 2, s. 2015, teaching and non-teaching participants will be given a 1 day service credit and COC or CTO respectively in lieu of May 1, Tuesday (Labor Day). Moreover, all teaching participants will be given 5 day service credits since the training is conducted during Summer.
10. Relative to this significant Regional undertaking, the Office personnel in-charge of NEAP and Job Order personnel assigned at the NEAPR are requested to report on May 1, Tuesday. NEAP In-charge will be granted COC or CTO and Job Order personnel will be granted overtime pay for this matter.
11. Immediate dissemination of and strict compliance to this Memorandum is directed.

  
**MAY B. ECLAR, PhD, CESO V**  
 Officer In-charge  
 Office of the Regional Director

### REGIONAL MFAT TRAINING TEAM

<b>NAME</b>	<b>DESIGNATION</b>
Pedro B. Talingdan, Jr.	Education Program Supervisor, Abra
Niño Tibangay	Principal, Baguio City SPED Center, Baguio City
Jovita Caldito	SPET III, Baguio City SPED Center, Baguio City
Jasmin Lemon	Teacher III, Lucban Elem. School, Baguio City
Anna Liza Banglayan	Teacher III, Josefa Cariño ES, Baguio City
Remedios Lamsis	Principal, Benguet SPED Center, La Trinidad, Benguet
Joan Culbengan	Principal, Tuba, Benguet
Raquel Manuel	Teacher II, Buyagan ES, La Trinidad, Benguet
Gary Tamiking	Master Teacher II, Tuba Central School, Benguet
Marjorie Ilacad	SPET I, MP SPED Center, Mountain Province
Merle Ayongan	Teacher III, Gonogon Elementary School, Mountain Province
Editha Calag	Teacher II, Sabangan Central School, Mountain Province
Laila De San Jose	Principal I, Flora East Central School, Apayao

\*\*\*nothing follows\*\*\*



<b>SPED TRAINERS TO PARTICIPATE IN THE MFAT ROLL-OUT</b>		
<b>BATCH 1: April 23 to 27, 2018</b>		
<b>DIVISION</b>	<b>NAME</b>	<b>DESIGNATION</b>
Abra	Jumar Barbadillo	SPET I
	Jocelyn Belandres	SPET I
	Lourdes Belandres	Teacher III
Apayao	Merlita Lopit	Principal
	Leila Tugaoen	Teacher I
	Maricel Enciso	Principal
Baguio City	Lala Vanessa Albano	Teacher III
	Arturo Abrena, Jr.	SPET III
	Teresa Pundo	Master Teacher I
	Regina Pedroño	SPET III
Benguet	Sheryline Bustarga	SPET
	Jeffrey Munar	SPET
	Janice Alacyang	SPET
	Mesenia Laquiao	SPET III
	Joy Fernandez	Teacher I
	Lorna Nañasca	SPET I
	Menia Julian	Teacher III
	Judy Ann Bolayo	Teacher I

<b>BATCH 2: April 30 to MAY 4, 2018</b>		
Ifugao	Margarette Dulnoan	Principal I
	Mae Marie Lunag	SPET III
	Fleurdaliza Tegui-in	Teacher I
	Rosemarie Buhong	SPET III
Kalinga	Melchor Langbisan	Principal
	Ivy Alingkayon	Teacher III
	Jane Basitan	Teacher III
	Gemma Laine Cawas	SPET I
Mountain Province	Lasinda B. Pangsiw	Teacher I
	Isaac Bayangan	School Principal
	Joanna Marie Tangilag	Teacher I
	Heidi Poloc	SPET I
	Nora Burgan	SPET
Tabuk City	Joyce Engngeg	SPET
	Ma. Corazon Tamangen	SPET I
	Lornalyn Beligan	SPET I
	Crystal Clair Kotoken	Master Teacher I
	Myrna Bernardez	Teacher
	Ashlyn Colangao	Teacher



**MATRIX FOR THE SEMINAR-WORKSHOP ON THE MULTI-FACTORED ASSESSMENT TOOLS (MFAT)**

<b>DAY 1, APRIL 23, 2018/APRIL 30, 2018</b>		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
7:00 – 7:45	<i>Breakfast</i>	
7:45 – 8:30	Registration	SPED Team
8:30 – 9:30	Opening Program	SPED Team
9:30 – 10:30	K to 12 Learners	
10:30 – 12:00	The MFAT Manual	
12:00 – 1:00	<i>Lunch Break</i>	
1:00 – 3:00	Activity 1: Let's Talk	
3:00 – 3:15	<i>Health Break</i>	
3:15 – 5:15	Walkthrough of the Tool and Demonstration of the Activity; Workshop on Material Preparation	
6:00 – 7:00	<i>Dinner</i>	
MOL (PM)		
OD		
<b>DAY 2, APRIL 24, 2018/MAY 1, 2018</b>		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
7:00 – 7:45	<i>Breakfast</i>	
7:45 – 8:00	Management of Learning	
8:00 – 10:00	Activity 2: Treasure Box	
10:00 – 10:15	<i>Health Break</i>	
10:15 – 12:00	Walkthrough of the Tool and Demonstration of the Activity; Workshop on Material Preparation	
12:00 – 1:00	<i>Lunch Break</i>	
1:00 – 3:00	Activity 3: My Daily Routine	
3:00 – 3:15	<i>Health Break</i>	
3:15 – 5:15	Walkthrough of the Tool and Demonstration of the Activity; Workshop on Material Preparation	
6:00 – 7:00	<i>Dinner</i>	
OD		
<b>DAY 3, APRIL 25, 2018/MAY 2, 2018</b>		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
6:30 – 7:30	<i>Breakfast</i>	
7:45 – 8:00	<i>Management of Learning</i>	
8:00 – 10:00	Activity 4: Whether Weather	
10:00 – 10:15	<i>Health Break</i>	
10:15 – 12:15	Walkthrough of the Tool and Demonstration of the Activity; Workshop on Material Preparation	
12:15 – 1:15	<i>Lunch Break</i>	
1:15 – 3:15	Activity 5a: Work of Hands	
3:15 – 3:30	<i>Health Break</i>	
3:30 – 5:30	Walkthrough of the Tool and Demonstration of the Activity; Workshop on Material Preparation	

6:00 – 7:00	Dinner	
OD		
<b>DAY 4, APRIL 26, 2018/MAY 3, 2018</b>		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
6:30 – 7:30	Breakfast	
7:45 – 8:00	Management of Learning	
8:00 – 10:00	Activity 5b: Let's Get Physical	
10:00 – 10:15	Health Break	
10:15 – 12:15	Walkthrough of the Tool and Demonstration of the Activity; Workshop on Material Preparation	
12:15 – 1:15	Lunch Break	
1:15 – 3:15	Demonstration of the MFAT Process	
3:15 – 3:30	Health Break	
3:30 – 5:30	Feedback and Open Forum	
6:00 – 7:00	Dinner	
OD		
<b>DAY 5, APRIL 27, 2018/MAY 4, 2018</b>		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
6:30 – 7:30	Breakfast	
7:45 – 8:00	Management of Learning	
8:00 – 10:00	Return Demonstration	
10:00 – 10:15	Health Break	
10:15 – 12:00	Finalization of Materials	
12:15 – 1:15	Lunch Break	
1:15 – 3:00	Commitment to Action/Clearing House	
3:00 – 3:15	Health Break	
3:15 – 5:00	Closing Program	
	Home Sweet Home	
5:30	Dinner	
OD		



LIST OF PARTICIPANTS TO THE REGIONAL TRAINING FOR GRADE 1 TEACHERS ON THE MFAT  
(to be submitted on or before March 28 through [cimd.depedcar@gmail.com](mailto:cimd.depedcar@gmail.com))

<i>DIVISION</i>	<i>NAME OF PARTICIPANT</i>	<i>DESIGNATION</i>	<i>GRADE LEVEL TEACHER IS HANDLING</i>	<i>ARE YOU LODGING IN? or STAYING OUT?</i>	<i>FOOD PREFERENCES? (ANY/NO PORK/ NO FISH)</i>
E.g. Abra	Renato Cordero	Teacher	Grade 1	Lodge in	No pork