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Republic of the Philippines
Department of Education

349092

**Office of the Undersecretary for Finance
Disbursements and Accounting**

DM - OUFDA - 2018 - 0003

MEMORANDUM

To : ALL REGIONAL DIRECTORS

**Attention : Schools Division Superintendents
Chiefs, Regional Administrative Divisions
School Heads**

**From : VICTORIA L. MEDRANA CATIBOG
Undersecretary**

Subject : PAG-IBIG MEMBERSHIP ID NUMBERS OF DEPED PERSONNEL

Date : April 2, 2018

RECEIVED-PERSONNEL
--CAR
APR 06 2018
(Date)

The Home Development Mutual Fund (HDMF), also known as the Pag-IBIG Fund, is requesting all DepEd employees who have not yet secured their respective Pag-IBIG Membership ID (MID) Numbers to do so. The compliance to this requirement is essential for the migration of HDMF to its new system as it aims to integrate into one database the recording of transactions to better serve its members.

To facilitate the compliance hereof, Regional Directors are hereby directed to inform all concerned DepEd teaching and non-teaching personnel and Heads of Offices/Schools to do the following:

- a. Obtain a Pag-IBIG MID Number by either submitting the duly accomplished Member's Data Form to any Pag-IBIG Fund Branch, or registering online through the Pag-IBIG Fund Online Services accessible via www.pagibigfund.gov.ph; and
- b. Furnish a copy of their Pag-IBIG MID to their respective Head of Office/School, who will then prepare the Inventory of DepEd personnel with Pag-IBIG MID Numbers, to be submitted to the Regional Chief, Administrative Division.

To monitor the progress of compliance to this Memorandum, the Regional Chiefs, Administrative Division, are required to submit a report to this Office, through the Employee Account Management Division, via e-mail address fs.eamd@deped.gov.ph, on or before **May 11, 2018**, following the template below.

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Summary of DepEd Employees with Pag-IBIG MID Number

DepEd Region _____

As of May ____, 2018

Particulars	Total No. of Employees (a)	Total No. of Employees with Pag-IBIG MID Number(b)	% Compliance (c = b / a)
Regional Office Proper			
Schools Division of _____ *			
Schools Division of _____ *			
...			
Total			

* The figures for each schools division should include teaching and non-teaching personnel in the schools division office proper and all elementary and secondary schools in that schools division.

For more information and further clarification, the HDMF may be reached through the hotline (02) 724-4244 or through e-mail address publicaffairs@pagibigfund.gov.ph.

Immediate dissemination of this Memorandum is desired.


For guidance and compliance.

V.L.M. Catibog
V.L.M. CATIBOG


Copy furnished:

MARY MARGARET N. SANCH
 OIC-Vice President
 Pag-IBIG Fund (Home Development
 Member Services Operations - N
 3/F, Westar Bldg., Shaw Blvd., P

/eamd



Republic of the Philippine
 DEPARTMENT OF EDUCATION
 CORDILLERA ADMINISTRATIVE REGION
 Wangal La Trinidad, Benguet

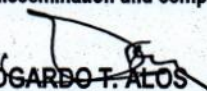


April 6, 2018

Advisory

To: Schools Division Superintendents
 All Divisions

For information, dissemination and compliance.


EDGARDO T. ALOS
 Chief Administrative Officer
 Administrative Division

To: All School Administrators, Principals & Teachers In Charge
 (Elementary & Secondary)
 FOR YOUR INFORMATION & APPROPRIATE ACTION

Federico P. Martin
FEDERICO P. MARTIN, Ed.D, CESO VI
 Schools Division Superintendent