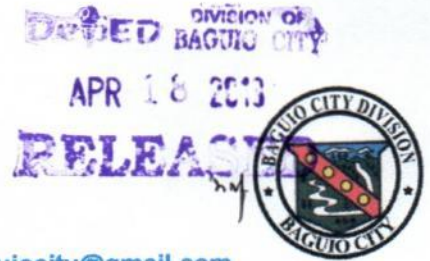




Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
DIVISION OF BAGUIO CITY
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April 18, 2018

OFFICE MEMORANDUM No. 05 s. 2018

Submission of Activity Request and Purchase Request of Activities in the WFP 2018

TO: **Division Chiefs
Unit & Section Heads
All Others Concerned**

1. Relative to the identified Trainings/Programs/Projects under the 2018 Work and Financial Plan, all proponents are requested to submit their respective **Activity Request** and **Purchase Request** on or before **April 30, 2018**.
2. Division Chiefs and Unit/Section Heads shall be responsible in monitoring the submission of the required documents and implementation of projects.
 - a. Office of the Schools Division Superintendent (OSDS)
 - b. Curriculum Implementation Division (CID)
 - c. Schools Governance and Operations Division (SGOD)
2. For compliance.

FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:


SORAYA T. FACULO, PhD 4-18
OIC-Assistant Schools Division Superintendent