



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:
 Address:
 Telephone No.:
 e-Mail:
 Date received by the Supplier:

Requesting Unit:
 PR No.: 2018-04-054
 Quotation No.: 2018-04-060
 Date: April 3, 2018
 ABC: Php 97,200.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than 4/12/2018 @ 11:00 P.M.

SORAYA T. FACULO, Ph.D.
 OIC-Assistant School Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

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Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	108	Pax	April 19, 2018 AM Snack -Egg/Fruit pie, Pancit with Juice Lunch -Chicken Adobo, Baguio Vegetables, Sinigang na Bangus, Fruit Salad PM Snack -Cheese burger with Juice		
2	108	Pax	April 20, 2018 AM Snack -Chicken Sandwich with Fries Lunch -Beef Ampalaya, Fish fillet, Baguio Vegetables, Dessert: Mixed/Assorted fruits PM Snack -Fresh lumpia ubod with Juice		
			**Venue must have sound system and LCD **with overflowing coffee and water, tea, milo (for non-coffee drinkers)		
			TOTAL		

Date of Event: April 19-20, 2018
 Purpose: Meals with venue - Division Training on Professionalism and Basic Customer Service for Level Non-Teaching Personnel

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

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Signature over Printed Name

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Date/Telephone No.

Canvassed by: