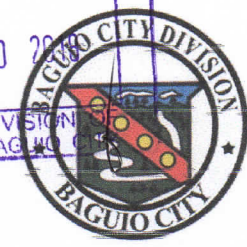
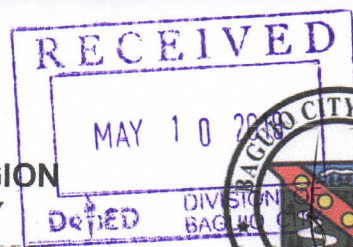




Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
DIVISION OF BAGUIO CITY

#82 Military Cut-off Road, Baguio City, 2600

Website: www.depedpines.com | Email: depedbaguioicity@gmail.com
Telefax: 442-7819



Office of the Schools Division Superintendent
Division Memorandum Number 170, s. 2018

TO : OIC Chief – Curriculum Implementation Division
Schools District Supervisor

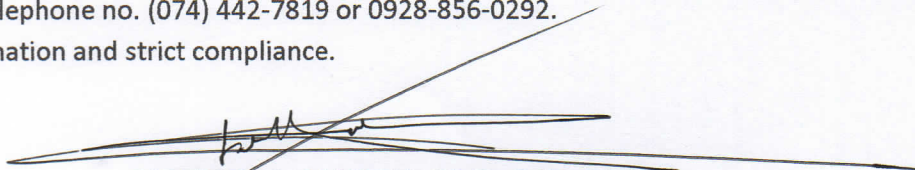
Public School Heads
Private Schools Heads/Administrators
Public and Private Schools' CPP Coordinators
Public and Private Schools' ICT Coordinators

All Others Concerned

SUBJECT : **Legal Service Information System (LSIS) Capability Building for School Heads, CPP Coordinators and ICT Coordinators re: Child Protection Committee and Child Protection Policy School Profile**
Venue: SDO Baguio City Training Center

DATE : May 3, 2018

1. There shall be a Legal Service Information System (LSIS) Capability Building for School Heads, CPP Coordinators and ICT Coordinators from both the Public and Private Schools of Elementary and Secondary levels;
2. The activity is relative to the Child Protection Committee and Child Protection Policy School Profile, in which this Office aims to establish a uniform process that provides for systematic and participatory mechanism and procedure of gathering relevant data, information and incidents of child protection and bullying cases through the LSIS CPP Data Tool;
3. In order for the Division of Baguio City to achieve 100% compliance to the requirements of the Regional Office pursuant to DepEd – CAR Regional Memorandum No. 384.2016 dated Dec. 28, 2016 and Regional Order No. 002.2017 dated May 12, 2017, adherence to attend the activity by all public and private schools of DepEd – Baguio City Division is mandated;
4. Please be reminded that sanctions for failure to comply with the CPP Data Tool and LSIS 2.0 Internal Guidelines as provided by the afore-cited memorandum and order were likewise provided;
5. **Enclosure 1** of this memorandum provides for the program of the activity and schedule per cluster, while **Enclosure 2** is the list of what to bring by the participants on the scheduled date;
6. For confirmation and other details, please contact the Legal Office through Ms. Samuel F. Babanga at telephone no. (074) 442-7819 or 0928-856-0292.
7. For information and strict compliance.


FEDERICO P. MARTIN, CEdD, EdD, CESO V
Schools Division Superintendent

Program of the Activity			
Date	Time	Activity	Person-in-Charge
	AM Session		
(See Schedule)	Part 1 8:00 to 8:15	Registration and Opening Exercises	Facilitators
	8:15 to 9:15	The LSIS 2.0 and CPP Data Tool, plus updates	Division Focal Persons, ICT and Legal Unit
	Part 2 9:15 to 10:00	Updating of School Profile (SY2017-2018 and SY2018-2019)	Facilitators
	10:00 onwards	Uploading of submitted CPP reports for the SY 2017-2018	Facilitators
	PM Session		
	Part 1 1:00 to 1:15	Registration and Opening Exercises	Facilitators
	1:15 to 2:15	The LSIS 2.0 and CPP Data Tool, plus updates	Division Focal Persons, ICT and Legal Unit
	Part 2 2:15 to 3:00	Updating of School Profile (SY2017-2018 and SY2018-2019)	Facilitators
	3:00 onwards	Uploading of submitted CPP reports for the SY 2017-2018	Facilitators
Expected Participants			
<i>*For each school: School Head, CPP Coordinator, and ICT Coordinator, if any</i>			
Cluster 1 May 25, 2018 AM Session	PRIVATE SCHOOLS** 1 - North Quezon District – Elementary Level 2 - Mabini District – Elementary Level 3 - West Baguio Central & Baguio Central District – Secondary Level 4 - PSDS 5 - Speakers/Facilitators Total		54 45 42 3 7 151
Cluster 2 May 25, 2018 PM Session	PRIVATE SCHOOLS 1 - West Baguio Central District – Elementary Level 2 - Quezon & North Quezon District – Secondary Level 3 - PSDS 4 - Speakers/Facilitators Total		66 69 2 7 144
Cluster 3 May 29, 2018 AM Session	PRIVATE SCHOOLS 1 - Baguio Central District – Elementary Level 2 - Quezon District – Elementary Level 3 – Within BCHS & Annexes District – Secondary Level 4 - PSDS 5 - Speakers/Facilitators Total		57 39 36 3 7 142
Cluster 4 May 29, 2018	PRIVATE SCHOOLS 1 - Lucban District – Elementary Level		57

PM Session	2 - Lucban District – Secondary Level	63
	3 - PSDS	2
	4 - Speakers/Facilitators	<u>7</u>
	Total	129
Cluster 5 May 30, 2018 AM Session	PUBLIC SCHOOLS***	
	1 - West Baguio Central District – Elementary Level	24
	2 - Baguio Central District – Elementary Level	24
	3 - Quezon District – Elementary Level	21
	4 - North Quezon District – Elementary Level	27
	5 - PSDS	4
	6 - Speakers/Facilitators	<u>7</u>
Total	107	
Cluster 6 May 30, 2018 PM Session	PUBLIC SCHOOLS	
	1 - Lucban District – Elementary Level	21
	2 - Mabini District – Elementary Level	18
	3 - Lucban District – Secondary Level	15
	4 - West Baguio Central & Baguio Central District – Secondary Level	24
	5 - Quezon & North Quezon District – Secondary Level	18
	6 - BCHS & Annexes – Secondary	9
	7 - PSDS	6
	8 - Speakers/Facilitators	<u>7</u>
Total	118	
Grand Total		791

**See attached Private School Districts list

*** See attached Public School Districts list



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-off Road, Baguio City



PRIVATE SCHOOL DISTRICTS

I. ELEMENTARY LEVEL

A. NORTH QUEZON DISTRICT (JULIA LADIONG, EdD)

No.	Name of School	Address
1	Academia de Sophia International Inc.	South Drive
2	Baguio Cathedral Nursery School-Loakan Annex	Purok 2, Loakan
3	Baguio Higher Ground Christian School Inc.	EPZA, Loakan Rd.
4	Balay Sofia, Inc.	Navy Base Rd.
5	Berkeley School Inc.	Claro M. Recto, Navy Base
6	Bright Hope Room for Growth Inc.	Leonard Wood Rd.
7	Disciples of Christ International School	Purok 4, Lucnab
8	Genext School of Leaders Foundation Inc.	97 Bubon, Kias
9	Golden Heart Preschool	PMA
10	Grace Bible Academy	Regidor St., Pacdal
11	Greenwood School Inc.	Claro M. Recto, Navy Base
12	High Crest Baptist Learning Center	Loakan Apugan
13	Loakan Baptist Church Christian Education Foundation Inc.	Cudirao, Loakan Proper
14	Maurice Lex Learning Center, Inc.	Loakan Apugan
15	Pines Montessori School	Gibraltar
16	Sontown International Christian Academy	Sunflower St., Navy Base
17	St. Joseph Kindergarten	Pacdal Circle
18	Westmont School Montessori, Inc.	Westgrove Mary Heights

B. BAGUIO CENTRAL DISTRICT (Mrs. SUSANA ALIPING)

1	Baguio Pines Family Learning Center	Km. 4 Marcos Highway
2	Baguio City Academy Colleges Inc. (ext.)	Veterans Compound
3	Baguio City First Learning Center Inc.	10 Marcos Highway
4	Baguio Patriotic High School (Elem.)	Harrison Rd.
5	Christian Legacy Academy	Dominican
6	Crescent Valley Christian Academy Inc.	485 Bradeyacay St. Dontogan
7	Glad Tidings Integrated School (Branch)	95 Imelda Marcos, Marcos Highway
8	Grace Baptist Church & School of Baguio City Inc.	72 Marcos Highway

9	Kiddie Kingdom International School	Dontogan
10	Northern Luzon Association of the Blind Inc.	Km. 4 Marcos Highway
11	Northridge Academy	Upper QM
12	Ridgeview Academy of Baguio Inc.	38 Queen of Peace
13	St. Martin School, Inc.	Crystal Cave
14	STEP Learning Center	109 Campo Sioco
15	UCCP Baguio Educational Center	Westside Burnham
16	Union School International	Bukaneg St., Legarda Rd.
17	University of the Cordilleras Laboratory School	Hamada Campo Filipino
18	Victory Baptist Academy	56 Palma St.
19	Yesu Maeul Christian Academy	71 Legarda Rd.

C. QUEZON DISTRICT (RUFINA SUANDING, EdD)

1	Baguio City Science Foundation	6 Old Forestry Compound
2	Brent International School	Brent Rd.
3	Cherubim School Inc.	89 New Site, SLU SVP, Bakakeng
4	Daily International School Inc.	NLAB, Bakakeng
5	John Hay Elementary School	Scout Barrio
6	Metropolitan Baguio Christian Academy	Upper East Woodsgate Square, Camp 7
7	Missionary Church of the Living Christ Christian School Inc.	Carantes CPD, Monticello Rd.
8	Philippine Bell International School	Brent Rd.
9	Poliwes Community Church Learning Center	441 Kennon Rd., Poliwes
10	Remnant International School Inc.	195 Camp 7
11	Small World Christian School Foundation	Lexter Height, Camp 7
12	St. Francis Learners School of Baguio City	20 Medina St., San Vicente
13	The School of St. Isidorus, Inc.	Woodsgate Square Subdivision, Camp 7

D. WEST BAGUIO CENTRAL DISTRICT (Mrs. LETICIA HIDALGO)

1	4 th Watch Maranatha Christian Academy of Baguio City Inc.	Victoria Village, Naguilian Rd.
2	Androgynous Heritage School	Purok 27, San Carlos Heights
3	Baguio City 4 Square Heritage Kinder School Inc.	392 Tacay Rd.
4	Baguio City Academy Colleges Inc.	Benitez Compound, Camp Allen
5	Baguio Multicultural Institute	Coyeesan Hotel Plaza, Naguilian Rd.
6	Charis Duron Life Project & Christian Academy Inc.	Purok 3, Upper Km. 3, Asin Rd.
7	Cypress Christian Foundation School Inc.	600 Naguilian Rd.
8	Educare Learning Center Inc.	Purok 4, Irisan
9	Glad Tidings Integrated School	Asin Rd., San Luis
10	Globalight Vision School	No. 47 First Rd., Quezon Hill
11	Headstart Play & Learn Montessori	Quezon Hill

12	Irisan Children's Learning Center	Km. 3 Naguilian Rd.
13	Jesus Miracle Crusade Christian Academy Inc.	44 Naguilian Rd.
14	Learning by the Hillside Inc.	Purok 4, Irisan
15	Living Epistle Christian Academy Baguio Inc.	96 Cypress Point Irisan
16	Phases Learning Center	20 Quezon Hill
17	Pines Faith Mountain Academy Inc.	66 Purok 5, San Carlos Heights
18	San Luis King' Kids Christian Academy	Purok 7, San Luis Extension
19	St. John Paul II Learning Center, Inc.	27 Sofia de Vera St., Quezon Hill
20	St. Joseph de Mary Learning Center Inc.	29 Purok 5 Km. 7, Irisan
21	St. Vincent de Ferrer Learning Center	Naguilian Rd.
22	Westville School Inc.	9 C Purok 12 Irisan

E. MABINI DISTRICT (Mr. SIMEON S. YANGYANG)

1	Baguio Achievers Academy	15 Laurel St., Gen. Luna
2	Baguio Cathedral Nursery School Inc.	Sangkabalayan Bldg., Baguio Cathedral Compound
3	BBCCC Foundation Preschool	56 Cooperative St., Upper Gen. Luna
4	Bridges Tutorial & Learning Center	4 Laurel St., Gen. Luna
5	D' Hundred Times Academy	24 Laubach Rd., Upper Gen. Luna
6	Harvesters Learning Center	Purok 4, East Bayan, Aurora Hill
7	Mary Immaculate School Baguio City Inc.	29 Yanco Rd., Upper Gen. Luna
8	Metro Baguio Wesleyan Academy	Rimando Rd.
9	Saint Elizabeth Montessori	78 Upper Gen. Luna Rd.
10	Shalom International School	29 Floresca St, Aurora Hill
11	St. Louis Laboratory Elementary School	Gen. Luna Rd.
12	St. Louis School Inc. (Center)	Upper Gen. Luna Rd.
13	University of Baguio Laboratory	Happy Glen Loop, Salud Mitra
14	Vision Educational Center Inc.	95 Holy Ghost Ext.
15	YMCA Preschool	Post Office Loop

F. LUCBAN DISTRICT (SANTIAGO L. BUGTONG, EdD)

1	Baguio Baptist Learning Center	Tabora Trancoville
2	Baguio International Academy	118 Surong Guisad
3	Baguio Seventh Day Adventist	Bokawkan Rd.
4	Baguio Siloam Christian Academy	71 Ferguson Rd.
5	BCU Growing-up Learning Center	17 P. Burgos
6	Bethesda Sky Learning Center	188 Blk 1 Tapao East Quirino Hill
7	Calvary Baptist Elementary School Inc.	Ferguson Rd.
8	Don Bosco School	Trancoville
9	Easter College Inc.	Guisad
10	Easter College SPED Center	Guisad

11	Free Believers Christian Academy Inc.	Purok 7, New Lucban
12	Friendly Homes Kindergarten, Inc.	2 Friendly Homes
13	Good News Academy Inc.	Trancoville
14	Holy Angels Nursery	149 Bonifacio St.
15	Kids Praise Preschool	Guisad
16	Logos Mission School	Ferguson
17	Our Lady of Mt. Carmel Montessori	Dizon Subdivision
18	Pines City Baptist Academy	1 Malvar St., Trancoville
19	School of Thoughts Integrated Learning Experience	59 Kalapati St., Dizon Subd.

II. SECONDARY LEVEL

A. WEST BAGUIO CENTRAL & BAGUIO CENTRAL DISTRICT (LOURDES B. LOMAS-E, EdD)

No.	Name of School	JUNIOR HS	SENIOR HS	Address
1	4th Watch Maranatha Christian Academy	x		73-C Victoria Village, Naguilian Rd.
2	Androgynous Heritage School	x		Purok 27, San Carlos Heights
3	Casiciaco Recoletos Seminary Inc.		x	Naguilian Rd.
4	Christian Legacy Academy	x	x	Dominican-Mirador Barangay
5	Educare Learning School	x	x	Purok 4, Km. 6, Irisan
6	Fame Golf Mission School Inc.	x		1 La Chesa Irisan
7	Grace Baptist Church & School of Baguio City Inc.	x		Baguio City
8	Irisan Children's learning Center	x		Km. 3 Naguilian Rd.
9	Kiddie Kingdom International School	x		Dontogan
10	Phases learning Center	x		Quezon Hill
11	Saint Joseph De Mary Learning Center Inc.	x	x	Km 7 Harvester Building, Irisan
12	Saint Louis School Inc. (Center)	x	x	Quirino Highway
13	University of the Cordilleras Laboratory Sch.	x		Queen of Peace Rd.
14	Victory Baptist Academy	x		Palma St.

B. WITHIN BCHS & ANNEXES DISTRICT (LEONARD N. DAWATON, EdD)

1	Academia de Sophia International Inc.	x	x	South Drive
2	Baguio Achievers' Academy	x	x	Laurel St.
3	Baguio College of Technology		x	Harrison Rd.
4	Baguio Patriotic High School	x	x	Harrison
5	D' Hundred Times Academy	x		Laubach Rd.

6	Mary Immaculate School Baguio City Inc.	x		South Drive
7	Northridge Academy Inc.	x		Upper QM Subd.
8	Philippine Women's University		x	Prudentiallife Bldg., Assumption Rd.
9	UB Preparatory High School	x	x	Assumption Rd.
10	UB Science High School	x	x	Assumption Rd.
11	Union School International	x	x	Bukaneg St., Legarda
12	University of the Cordilleras		x	Gov. Pack Rd.

C. QUEZON & NORTH QUEZON DISTRICT (Mrs. BRENDALEE C. AWINGAN)

1	Baguio City Science Foundation	x	x	6 Old Forestry Compound, Lower Engr's Hill
2	Baguio Higher Ground Christian School, Inc.			93 Pidawan Rd., Loakan Proper
3	Baguio Vision Christian Academy Foundation	x	x	Bakakeng
4	Berkeley School Inc.	x	x	301 Claro M. Recto, Navy Base
5	Brent International School-Baguio City	x		Brent Rd.
6	Daily International School Inc.	x		NLAB, Bakakeng
7	Disciples for Christ International School	x	x	Purok 4, Brgy. Lucnab
8	Genext School of Leaders Foundation	x		97 Bubon, Loakan
9	Grace Bible Academy	x		Regidor St., Pacdal
10	Greenwood Christian School, Inc.	x		Navy Base
11	Greenwood International Heritage School			Woodsgate Square, Camp 7
12	Loakan Baptist Church Christian Education	x		Cudirao St., Loakan
13	Logos Mission School			32 Gibraltar Rd
14	Metropolitan Baguio Christian Academy			#151 Upper East, Woodsgate Square, Camp 7
15	Philippine Bell International School-Baguio City			Brent Rd.
16	Pines Montessori School	x		Gibraltar
17	Remnant International College	x	x	Camp 7
18	Saint Louis High School Inc.-Pacdal	x		Pacdal
19	Saint Louis University Laboratory High	x	x	Navy Base
20	Small World Christian School Foundation	x	x	Verdipino Drive, Camp 7
21	Sontown International Christian Academy	x		26 Sunflower St., Navy Base

22	St. Francis Xavier Seminary		x	Pacdal
23	Westmont School Montessori	x	x	Monticello, Camp 7

D. LUCBAN & MABINI DISTRICT (JERRY C. YMSON, EPS, OIC-DS)

1	AMA Computer College		x	Magsaysay Ave.
2	Baguio Central University	x	x	P. Burgos & Bonifacio St.
3	Baguio City Academy & Correspondence School	x		Magsaysay Ave.
4	Baguio Seventh Day Adventist School		x	Bokawkan Rd.
5	Baguio Siloam Christian Academy Inc.	x	x	Tam-awan
6	Baguio International Academy	x	x	Surong, Guisad
7	BSBT College Inc.		x	Magsaysay Ave.
8	Calvary Ministries Academy of Baguio City	x		Ferguson Rd., Guisad
9	Data Center of the Philippines		x	Bonifacio St.
10	Don Bosco School of Baguio City Inc.	x		Trancoville
11	Easter College		x	Guisad
12	Informatics Institute		x	Bonifacio St.
13	Logos Mission School	x		Ferguson Rd., Guisad
14	Northphil Polytechnic Institute Inc.		x	Magsaysay Ave.
15	Our Lady of Mt. Carmel Montessori	x	x	Camdas Subd.
16	Pines City Colleges		x	Magsaysay Ave.
17	Shalom International School	x	x	Floresca St., Aurora Hill
18	St. Louis School of Aurora Hill Inc.	x		Aurora Hill
19	STI College Baguio		x	New Lucban
20	Westville School Inc.		x	Magsaysay Ave.
21	Yesu Maeul Christian Academy	x	x	Lower P. Burgos



Republic of the Philippines
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#82 Military Cut-off Road, Baguio City



PUBLIC SCHOOL DISTRICTS

I. ELEMENTARY LEVEL

A. WEST BAGUIO CENTRAL DISTRICT (Mrs. LETICIA HIDALGO)

No.	Name of School	Address
1	Quezon Hill Elementary School	Quezon Hill
2	San Carlos Heights Elementary School	San Carlos
3	San Luis Elementary School	San Luis
4	Pacday Quiño Elementary School	Pacday Quiño
5	Irisan Elementary School	Irisan
6	Fairview Elementary School	Fairview
7	E. Quirino Elementary School	Irisan
8	Josefa Cariño Elementary School	Labsab

B. BAGUIO CENTRAL DISTRICT (Mrs. SUSANA ALIPING)

1	Adiwang Elementary School	Balacbac, Sto. Tomas
2	E. Aguinaldo Elementary School	GEFA
3	Baguio Central School	Yandoc St.
4	Dontogan Elementary School	Dontogan
5	Sto. Tomas Elementary School	Apugan School Site
6	Dominican-Mirados Elementary School	Dominican
7	Crystal Cave Elementary School	Crystal Cave
8	Manuel A. Roxas Elementary School	Sto. Rosario

C. QUEZON DISTRICT (RUFINA SUANDING, EdD)

1	Bakakeng Elementary School	Purok 8, Bakakeng Norte
2	Camp 7 Elementary School	Lower West Camp 7
3	Doña Aurora H. Bueno Elementary School	Camp 8
4	Jose P. Laurel Elementary School	Upper Dagsian
5	Manuel L. Quezon Elementary School	Military Cut-Off
6	San Vicente Elementary School	San Vicente
7	Baguio SPED Center	#84 Military Cut-Off

D. NORTH QUEZON DISTRICT (JULIA LADIONG, EdD)

1	Baguio Country Club Elementary School	Country Club Village
2	Fort del Pilar Elementary School	PMA Compound
3	Gibraltar Elementary School	Purok 5, Gibraltar
4	Happy Hollow Elementary School	Happy Hollow
5	Lindawan Elementary School	Lucnab
6	Kias Elementary School	Purok 7, Kias
7	Springhills Elementary School	Springhills, Loakan Apugan
8	Jose P. Rizal Elementary School	Gibraltar Road
9	Loakan Elementary School	Loakan Proper

E. LUCBAN DISTRICT (SANTIAGO L. BUGTONG, EdD)

1	Alfonso Tabora Elementary School	New Lucban
2	A. Bonifacio Elementary School	Guisad
3	Pinget Elementary School	Pinget
4	Pinsao Elementary School	Pinsao
5	Quirino Hill Elementary School	Quirino Hill
6	Magsaysay Elementary School	New Lucban
7	Lucban Elementary School	Magsaysay Ave.

F. MABINI DISTRICT (Mr. SIMEON S. YANGYANG)

1	A. Mabini Elementary School	Salud Mitra
2	Brookspoint Elementary School	Brookspoint
3	Don Mariano Marcos Elementary School	Brookside
4	Doña Aurora Elementary School	Auroral Hill
5	Doña Nicasia J. Puyat Elementary School	Modern Site
6	Holy Ghost Ext. Elementary School	Holy Ghost Extension

II. SECONDARY LEVEL**A. LUCBAN DISTRICT (JERRY C. YMSO, EPS, OIC-DS)**

No.	Name of School	Address
1	Magsaysay National High School	New Lucban Rd., Magsaysay Ave.
2	Guisad Valley National High School	Bado Dangwa St.
3	Pinget National High School	Purok 8, Upper Pinget
4	Pinsao National High School	Purok 6, Pinsao Pilot

5	Dona Aurora National High School	Malvar St.
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B. WEST BAGUIO CENTRAL & BAGUIO CENTRAL DISTRICT (LOURDES B. LOMAS-E, EdD)

1	Irisan National High School	Irisan
2	Pines City National High School	Palma St.
3	Quezon Hill National High School	Lamug St., Middle Quezon Hill
4	Sto. Tomas National High School	Apugan, Sto. Tomas
5	Dominican Mirador National High School	Dominican Mirador St.
6	Roxas National High School	North Sto. Tomas Rd., Imelda Brgy
7	Joaquin Smith National High School	Km. 4, Asin Rd.
8	BCHS – STAND ALONE	Irisan

C. QUEZON & NORTH QUEZON DISTRICT (Mrs. BRENDALEE C. AWINGAN)

1	Happy Hollow National High School	Happy Hollow
2	Lindawan National High School	Lucnab
3	Rizal National High School	Gibraltar
4	Mil-an National High School	Loakan Proper
5	Bakakeng National High School	Bakakeng Norte
6	San Vicente National High School	San Vicenter, Kennon Rd., Baguio City

D. WITHIN BCHS & ANNEXES DISTRICT (LEONARD N. DAWATON, EdD)

1	Baguio City National High School	Governor Pack Rd.
2	Fort Del Pilar Annex	PMA Compound, Kias
3	Hillside Annex	Hillside

LIST OF THINGS TO BRING FOR THE ACTIVITY

At least 1 for each school:

1. Laptop
2. Extension cord
3. Hard or soft copy of DepEd – CAR Regional Memorandum No. 384.2016 dated Dec. 28, 2016 and Regional Order No. 002.2017 dated May 12, 2017 (downloadable from DepEd – CAR website: <http://www.depedcar.ph/> ; <http://www.depedcar.ph/regional-order/ro-no-002-s-2017> ; <http://www.depedcar.ph/regional-memorandum/rm-no-384-s-2016>)
4. **DATA NEEDED FOR THE CPP TOOL ENCODING OF SCHOOL PROFILE AND INTAKE SHEET**

a. For the **School Year 2017-2018:**

i. Required CPP Profile Information

SCHOOL PROFILE

1. Basic School Profile

- a) School Year
- b) School ID
- c) School Name
- d) Address/Contact Number
- e) Classification
- f) Levels Offered
- g) Name of School Head
- h) Name of Guidance Counselor/Designate

2. Enrollment Profile (Number of enrollment by gender and by grade level)

- a. Kinder/Elementary (0-6)
- b. Secondary/Senior High School (7-12)

3. Personnel Profile (Number of personnel and gender)

- a. Teaching (Male | Female)
- b. Non-Teaching (Male | Female)
- c. Others

4. CPP Committee Members (Six (6) Committee Members of the CPP)

- a. Name
- b. Contact Number
- c. Email Address
- d. Position

5. CPP Availability

- a. Type: Bullying
- b. Child Abuse

*NB: No need for the those public and private elementary and secondary schools that **accurately and completely** updated their CPP Profile for the SY 2017-2018

- ii. Report of cases of abuse, violence, exploitation, discrimination, bullying and other related offenses

INTAKE SHEET

A. VICTIM

Victim: Name, Birthdate, Grade, Section, Adviser, Gender
Parent/Guardian/Father/Other Guardian: Name, Occupation,
Address, Contact No, Age

B. COMPLAINANT

Name, Relationship to victim, Address, Contact No

C. RESPONDENT

Respondent

D. DETAILS OF THE CASE

Place of Incident

Nature of abuse: Physical/sexual/verbal/psychological

Narration of facts:

E. ACTION TAKEN

Date- Action Details

F. RECOMMENDATIONS/status

G. OTHERS

- b. For the **School Year 2018-2019: Available** CPP Profile Information (General Information, Enrollees, School Personnel, Committee and Availability of Policy – Child Abuse and Bullying)

SCHOOL PROFILE

1. Basic School Profile

- i) School Year
- j) School ID
- k) School Name
- l) Address/Contact Number
- m) Classification
- n) Levels Offered
- o) Name of School Head
- p) Name of Guidance Counselor/Designate

2. Personnel Profile (Number of personnel and gender)

- a. Teaching (Male | Female)
- b. Non-Teaching (Male | Female)
- c. Others

3. CPP Committee Members (Six (6) Committee Members of the CPP)

- a. Name
- b. Contact Number
- c. Email Address
- d. Position

4. CPP Availability

- a. Type: Bullying
- b. Child Abuse