



MAY 21 2018

RELEASED

May 15, 2018

DIVISION MEMORANDUM  
No. 182, S. 2018

### **SUBMISSION OF UPDATED INVENTORY OF LEARNING RESOURCES**

To: Public Schools District Supervisors  
Elementary, Junior High and Senior High School Heads  
Elementary LRMDS Coordinators / School Property Custodians  
Junior High and Senior HS LRMDS Coordinators / School Property Custodians  
All Others Concerned

1. In line with the Department of Education Memorandum (DM-CI-2018-00127) from the Office of Curriculum and Instruction Undersecretary Lorna Dig Dino, all Public Schools Heads of Elementary, Junior and Senior High Schools through their respective **School LRMDS Coordinators** with the **School Property Custodians** are required to submit the Inventory of Usable K to 12 Learning Resources to their respective Schools Division Offices.
2. As such, all School LRMDS Coordinators shall update and fill out the **Learning Resources Situation Report as of SY 2017-2018 Form**, attached to this memorandum on or before **May 30, 2018** to give way for the consolidation of the Learning Resources Management Section.
3. A softcopy of the form to fill out is uploaded together with this memorandum. Otherwise, please contact our Project Development Officer for LRMDS, Christopher David Oliva for a softcopy of the file. Contact details are stated on the following items.
4. For more information information and inquiries, the following are the contact details of Mr. Oliva

Facebook Messenger  
<https://www.facebook.com/chris.oliva.pdo>  
<https://www.facebook.com/lrmds.baguio>

Email  
[depedbaguio.lrmds@gmail.com](mailto:depedbaguio.lrmds@gmail.com)  
[christopherdavid.oliva@deped.gov.ph](mailto:christopherdavid.oliva@deped.gov.ph)

Landline  
442-4326

5. This memorandum is written for your guidance and strict compliance.

**FEDERICO P. MARTIN, Ed. D., C. Ed. D., CESO V**  
Schools Division Superintendent

*For the Schools Division Superintendent:*

  
**SORAYA T. PACULO**  
OIC - Asst. Schools Division Superintendent

DEPARTMENT OF EDUCATION

Name of School/District/High School : \_\_\_\_\_  
 Complete Address : \_\_\_\_\_  
 School ID No. : \_\_\_\_\_

Division : \_\_\_\_\_  
 Region : \_\_\_\_\_

LEARNERS' RESOURCES SITUATION REPORT AS OF \_\_\_\_\_

Subject and Grade Level	Title	Quantity			Actual Enrollment SY 2017- 2018	LRs Situation	
		Actual Quantity of LR's	Losses and Damages	Usable		Learner's Resources Shortage / Deficiency	Learners' Resources Excess
a	b	c	d	e	f	g	h

- Note: Usable inventory considerations:
1. Must include only learning materials/textbooks which are still in good or fair condition and can still be issued to students this SY 2017-2018.
  2. Must specify each mother-tongue based language/s per learning areas, particularly, for Grades 1 to 3.
  3. Must specify the book or area of specialization, especially for Grades 11 and 12.

Prepared by : \_\_\_\_\_  
 \_\_\_\_\_  
 Date

Certified True and Correct : \_\_\_\_\_  
 Public School Principal / School Head  
 \_\_\_\_\_  
 Date