




REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:
Address:	PR No.: 2018-05-097
Telephone No.:	Quotation No.: 2018-05-099
e-Mail:	Date: May 9, 2018
Date received by the Supplier:	ABC: 27,540.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____.


SORAYA T. FACULO, PhD. *5/9*
 OIC-Assistant School Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	12	Piece	0.20m x 0.40m x 0.05m Letter (Acrylic glass)		
2	2	Piece	0.16m x 0.40m x 0.05m Letter (Acrylic glass)		
3	1	Piece	Heart logo 40cm x 40cm x 5cm		
			**Please see attached file		
				TOTAL	

Purpose: Materials for the beautification of the stage of the SDO Training Center(2)

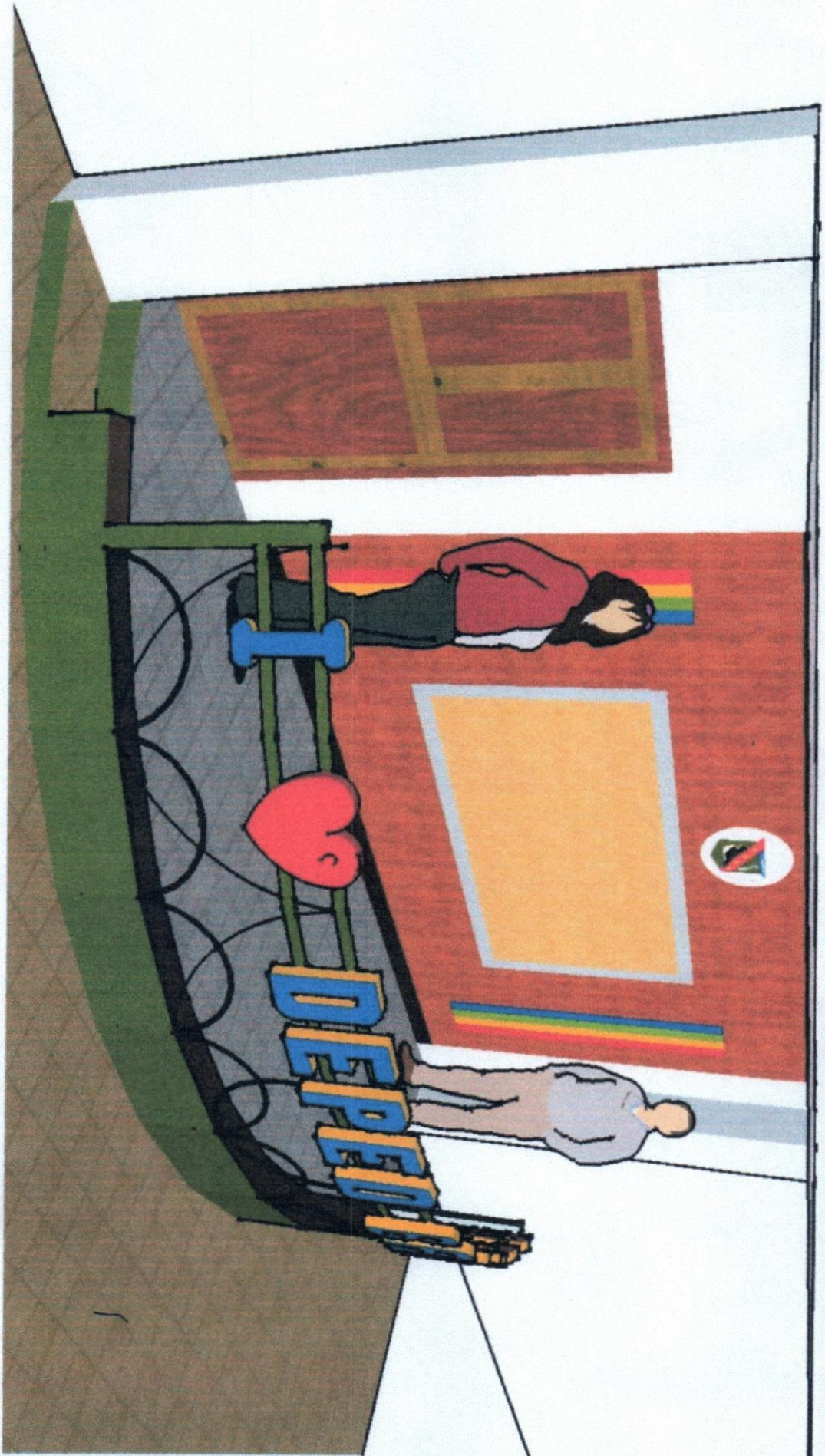
After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

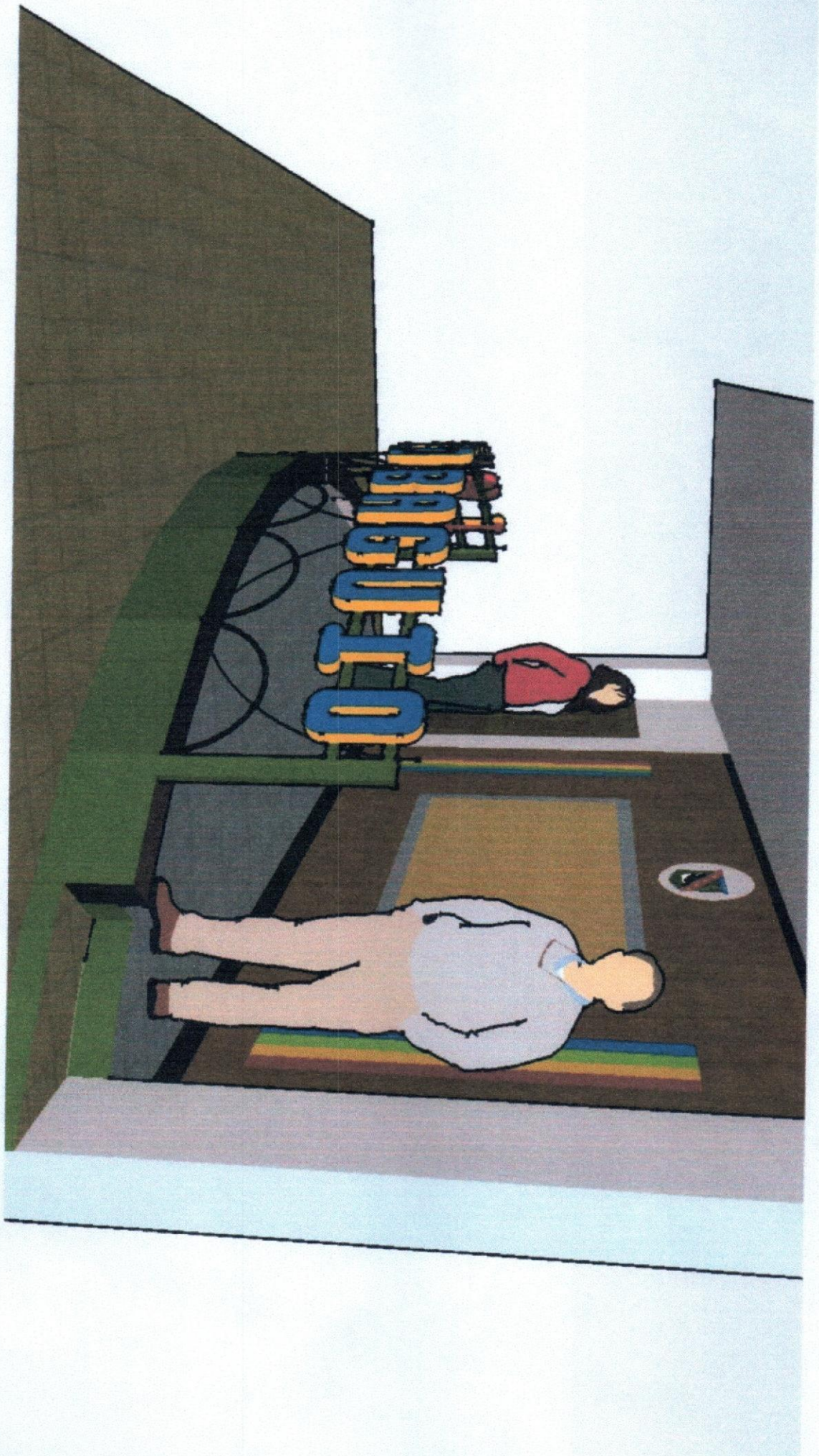
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 Date/Telephone No.

Canvassed by:



MAY 17 2018



MAY 1 2018