

Republic of the Philippines
Department of Education
Cordillera Administrative Region
Division of Baguio City

**BAGUIO CITY ASSOCIATION OF SUPERVISORS AND SCHOOL HEADS,
INC. (BACASSHI)**

June 11, 2018

FEDERICO P. MARTIN, EdD., CESO VI
Schools Division Superintendent
Baguio City Division


SIR:

In connection with the **Baguio City Association of Supervisors, School Heads and Head Teachers Incorporated (BaCASSHI)** send-off program for the honorary retirees, **Dr. Leticia I. Sab-it** and **Betty A. Adiwang**, may we request your office to allow the members of the association to conduct the send-off program on June 14, 2018, 1:00 pm onwards at **Baguio City National High School Auditorium**. The members are as follows:

- Education Program Supervisors ✓
- Public Schools District Supervisors ✓
- Public Secondary and Elementary School Heads ✓
- Administrative Officer-Members ✓
- Head Teachers ✓

Looking forward to your favorable action on this request. Thank you very much.

Very truly yours,


WHITNEY A. DAWAYEN
President

Noted and Approved:


FEDERICO P. MARTIN, EdD., CESO VI
Schools Division Superintendent